

**BRYNFORD COMMUNITY COUNCIL**

**CYNGOR CYMUNEDD BRYNFFORDD**

Minutes of the meeting held the 10<sup>th</sup> April, 2018 at Brynford C.P. School.

**PRESENT:**

**Councillor D. Jones – Chairman**

**Councillor W. Beaumont**

**Councillor T. Alcock**

**Councillor L. O’Hare**

**Councillor D. Redfern-Lloydjones**

**Councillor T. Stephenson**

**Councillor P. Wahl**

**APOLOGIES FOR ABSENCE:**

**Councillor M. Flynn**

**Councillor G. Legg**

**IN ATTENDANCE:**

**Mr. A. Roberts – Clerk to the Council**

**135/18 DECLARATION OF INTEREST**

None were declared in respect of the business of the Council.

**136/18 MINUTES**

**RESOLVED:**

That the minutes of the meeting held the 13<sup>th</sup> March, 2018 were approved as a correct record.

**137/18 STREETSCENE SERVICES**

The Chairman welcomed to the meeting Mr. Ian Williams, Streetscene Services Area Manager. Ian provided an update on ongoing maintenance programmes and road repairs schedule.

Members reported the following matters:-

Road surface water standing at Brynford Crossroads and Two Stones, Naid-Y-March.

Provision of dog waste bin, Pen-Y-Ball side of common.

Visitation of dog warden service to Brynford Common.

### **138/18 HERITAGE AND I BEACON PROJECT**

Mrs. Lorna Jenner had provided a report on the progress of the project. Provision within the grant for recording and photographic equipment could not be procured by Brynford CP School. It was agreed that the Council would procure this equipment.

Further days working with pupils of the school had been programmed with a view of completing the art work for the border of the information boards. The final draft would then be presented for the Council's approval.

It was agreed that the project working group would have a further meeting with Lorna before the next Council meeting.

### **139/18 LAND ADJACENT TO THE A5026 - THE NANT, BRYNFORD - UNPERMITTED DEVELOPMENT**

Councillor L. O'Hare and Councillor J. Davies reported that they had attended a Planning Workshop at which the above issue had been discussed. The Planning Officer had advised that Planning Enforcement Department was in the process of being restructured and that this matter should be brought to the attention of the Head of The Department again.

### **140/18 DEVELOPMENT OF COUNCIL WEBSITE**

Councillor D. Jones reported that the Clerk and Mr. Derek Jones the Council's Website administrator had met with Mr. Paul Levy of Livetech. The purpose of the meeting was to discuss the upgrading of the existing website.

Mr. Levy had provided a specification and quotation for the work the details of which were shared with members of the Council.

#### **RESOLVED:**

That the Council approved the quotation and that instruction be given to Livetech to proceed with the upgrading works.

That the Lottery Grant received from the Heritage Project be used to support this upgrade.

### **141/18 PROVISION OF VEHICLE BARRIER, FFRITH LANE AND LOCKABLE BOLLARDS – NAID-Y-MARCH, BRYNFORD**

Ms. Sarah Dawson of Grosvenor Estate Department had written to the Council advising that discussion was ongoing with Natural Resources Wales for the installation of the barrier. A number of conditions had been proposed which were in the process of being evaluated.

With regard to the proposal of bollards to prevent misuse of the access track, Sarah enquired regarding the provision of signage that may be appropriate to help manage the misuse. In the meantime a site inspection was going to be undertaken.

Councillor L. O'Hare advised that signage stating "Not Suitable for Vehicle Use" may help to improve the situation.

#### **142/18 BRYNFORD RECREATION GROUND – IMPROVEMENTS**

Councillor P. Wahl reported that Councillor G. Legg had undertaken a survey of the dugouts and changing rooms. The roofs on the dugouts were in need of replacement and he was in the process of obtaining estimations for repairs.

Councillor Wahl further advised that he had undertaken some repairs to floors of the changing rooms and repaired some leaking water pipes.

Councillor D. Jones reported that the building had been inspected by an electrician. A number of small repairs were required together with an electrical test for the whole building which could be undertaken for the sum of £320.

The Council agreed to approve this work.

The Clerk reported that he had written to the Council's Insurance Company requesting that the changing rooms be included on the insurance schedule.

Councillor D. Jones advised that a company was in the process of providing a quotation for the replacement of the metal crowd rail.

Councillor J. Davies reported that it had been reported that the recreation ground was being used by football teams without the consent of the Council. Members agreed to monitor the situation and try to identify the clubs using the ground.

Members agreed that a subcommittee be formed to lead on the improvements to the recreation ground - being:-

Councillor D. Jones

Councillor P. Wahl

Councillor G. Legg

Councillor T. Stephenson

**143/18 BEST KEPT VILLAGE COMPETITION 2018**

Councillor D. Jones reported that he would be completing the application form for this year's entry in the near future. As part of the application, areas of improvement or new initiatives need to be identified.

It was agreed that a working group meeting be held at Brynford Pet Cemetery to establish how best to move forward.

It was also agreed that a Drop-In coffee morning event would also be organised at the Pet Cemetery encouraging other parties and members of the community to become involved.

**RESOLVED:**

That the Clerk would write on this matter to Mr. J. Ward of the Pet Cemetery.

**144/18 INTERNAL AUDIT YEAR ENDING 31<sup>ST</sup> MARCH, 2018**

J.D.H. Business Services Ltd, the Council's Internal Appointed Auditor had written to the Council advising that the audit for this year's accounts would take place on the 12<sup>th</sup> April, 2018.

The Clerk had prepared a report on the Council's Year Ending financial position for the 31<sup>st</sup> March, 2018.

**RESOLVED:**

That the Council approved the report.

**145/18 PROVISION OF PHOTO COPY MACHINE**

The Clerk reported that Ysceifiog Community Council had agreed to share the cost, on a 50% basis, for the provision of a photocopying machine. The Clerk further reported that he had obtained two estimations of cost - the lowest being Canon UK at £56.07 per quarter on a 5 year lease agreement.

**RESOLVED:**

That instruction be given to proceed with the lease agreement.

**146/18 AREA REVIEW BRYNFORD C.P. SCHOOL AND LIXWM C.P. SCHOOL,  
STATUTORY PROPOSAL**

The Clerk reported that the Council had received the above Notice from Flintshire County Council. That the consultation documents for the proposal to amalgamate Brynford and Lixwm Community Primary Schools to create one area school from the 1<sup>st</sup> September 2019, have been published.

The consultation period would run from the 15<sup>th</sup> March, 2018 to 10<sup>th</sup> May, 2018.

#### **147/18 GENERAL DATA PROTECTION REGULATION (GDPR)**

The Clerk reported that the Council was required to Register and Appoint a Data Protection Officer by the 25<sup>th</sup> May, 2018.

The (GDPR) is a new, Europe-wide law that replaces the Data Protection Act 1998 in the UK. It is part of the wider package of reform to the Data Protection Landscape that includes the Data Protection Bill.

The Council considered the information and instructed the Clerk to Register the Council.

Councillor J. Davies reported that she had been advised that in order that she can undertake her duties as a County Member, she had to Register as an individual member and that it may be the case for members of the Community Council also. The Chairman requested that the Clerk make further enquiries into this and report back at the next Council meeting.

#### **148/18 COMMUNITY POLICING**

The Chairman welcomed to the meeting P.C.S.O. Connor Freel. Connor reported that he had been newly appointed, covering the rural areas of South Flintshire. Connor provided a very detailed Incident Report of ongoing issues between the 20<sup>th</sup> March and 9<sup>th</sup> April, 2018.

Connor further reported that he was involved with the development of a policing exercise to reduce the number of off road motor bike activities being conducted on the common.

The Chairman thanked Connor for his attendance.

#### **149/18 REPRESENTATIVES' REPORTS**

Councillors J. Davies, L. O'Hare and D. Redfern-LloydJones provided a report on a Planning Training Workshop that they had attended organised by Planning Aid Wales in conjunction with Officers from Flintshire Planning Authority.

#### **150/18 ACCOUNTS FOR PAYMENT**

##### **RESOLVED:**

That the following accounts were approved:-

144)	St. Michael's Church, Brynford (L.G.A.1972s124)	Grant	£350.00
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145)	Halkyn Mountain News (L.G.A.1972s142)	Publishing costs	£200.00
146)	A. Roberts (L.G.A.1972s112,131)	Clerk's salary	£410.00
147)	H.M. Revenue & Customs (L.G.A.1972s112)	P.A.Y.E.	£181.82
148)	Scottish Power (P.C.A.1957s3)	Energy charges – changing rooms	£42.02
149)	Information Commissionaire's Office Registration Fees (L.G.A.1972s111)		£35.00

**151/18 DURATION OF THE MEETING**

The meeting commenced at 7.00pm and was closed at 9.20pm.

**CHAIRMAN**