

**BRYNFORD COMMUNITY COUNCIL**

**CYNGOR CYMUNEDD BRYNFFORDD**

Minutes of the meeting held the **13<sup>th</sup> February, 2018** at Brynford C.P. School.  
In the absence of Councillor D. Jones, Councillor J. Davies was appointed for the meeting.

**PRESENT:**

**Councillor J. Davies – Chairman**  
**Councillor T. Alcock**  
**Councillor W. Beaumont**  
**Councillor G. Legg**  
**Councillor L. O’Hare**  
**Councillor T. Stephenson**  
**Councillor P. Wahl**

**APOLOGISE FOR ABSENCE:**

**Councillor D. Jones**  
**Councillor M. Flynn**  
**Councillor D. Redfern-Lloydjones**

**IN ATTENDANCE:**

**Mr. A. Roberts – Clerk to the Council**

**107/18 DECLARATION OF INTEREST**

None were declared in respect of the business of the Council.

**108/18 MINUTES**

**RESOLVED:**

That the minutes of the meeting held the 9<sup>th</sup> January, 2018 were approved as a correct record.

**109/18 STREETSCENE SERVICES**

Councillor L. O’Hare reported that there had been several black bin waste collections missed in the Naid-Y-March area.

Road surface conditions – a number of potholes were reported and requested that a survey to be undertaken at Brynford Village Road, Milwr Road Nr. White Gates and Calcoed Lane.

Surface water standing along Milwr Road Nr. Bo Weld workshops.

**RESOLVED:**

That the above matters be reported to Streetscene Services.

**110/18 CONDITION OF BRIDLEWAY AND BYWAYS – NAID-Y-MARCH**

Councillor J. Davies reported that following the Council enquiries, a load of stone had been provided by the Rights of Way Department, Flintshire County Council for local residents to undertake repairs to the tracks.

**111/18 BRYNFORD HERITAGE AND I BEACON PROJECT**

Councillor P. Wahl reported that he and Councillor D. Redfern-Lloydjones had participated in a voice recording session to capture local history of the community. The recording would be included on the I Beacon Project.

The Clerk reported that Mr. D. Jones the Website administrator had received an estimation of cost to further enhance, develop and provide training for the Website development.

**RESOLVED:**

That Mr. D. Jones be invited to attend a future meeting of the Council to discuss this matter in further detail.

**112/18 BRYNFORD RECREATION GROUND**

The Clerk reported that the upgrading works to the childrens' play area was ongoing. The scheme will provide a new roundabout, seating and boundary fencing. The provision of a new picnic table at the amenity area at Narrow Lane was also being undertaken.

**113/18 DEVELOPMENT OF LAND ADJACENT TO A5026 – THE NANT, BRYNFORD**

A response had been received from the Head of Planning Services, Flintshire County Council advising that after initial investigations into the site, it appeared that planning applications were being prepared to regulate the development. Time had been given to allow these submissions. If these submissions have not been made within the given timescale then the matter will be passed to my Planning Enforcement Officer for further investigations.

Members were very disappointed to learn that the response was the same as the Council had received some six months ago.

**RESOLVED:**

That Councillor J. Davies would arrange for a meeting with Mr. A. Farrow, Head of Planning Services. Councillor L. O'Hare and the Clerk would also attend.

**114/18 ADOPTION OF DISUSED BT PAYPHONE KIOSK – OUTSIDE BRYNFORD C.P. SCHOOL**

The Clerk reported that confirmation had been received from B.T. Payphones that the kiosk had been transferred into the ownership of the Council.

The Clerk further advised that the kiosk would be added to the Council Asset Register and included on the Council insurance for impact damage.

**115/18 INTERNAL AUDIT PLAN 2017/18**

JDH Business Services Ltd, the Council appointed internal auditor, had written to the Council setting out the Audit Plans Scope and timetable for the 2017/18 audit.

The Clerk advised that a copy of the Audit Plan had been sent to all Members as the Council was required to carry out an annual review of the effectiveness of internal audit.

**RESOLVED:**

That the Audit Plan provided by JDH Business Services Ltd for 2017/18 was approved.

**116/18 CORRESPONDENCE RECEIVED**

- A) Independent Review Panel on Community and Town Councils – Meeting to be held 7<sup>th</sup> March, 2018.
  
- B) West Flintshire Town and Community Council Working Group – Meeting to be held 27<sup>th</sup> February, 2018.  
Councillor T. Alcock and Councillor T. Stephenson will be in attendance.
  
- C) County Forum Meeting to be held 28<sup>th</sup> February, 2018.  
Councillor L. O’Hare and Councillor P. Wahl will be in attendance.

**117/18 RESIDENTIAL ACCESS TRACKS – NAID-Y-MARCH, BRYNFORD**

Councillor L. O’Hare reported that there was a persistent problem with delivery vehicles using residents’ access tracks as short cuts over the common. These access tracks were not made for such numbers of vehicles and damage was being caused to the track services as well as a nuisance to adjacent properties.

**RESOLVED:**

That this matter be brought to the attention of Grosvenor Estates with a view to a lockable bollard being provided.

### **118/18 POLICY ON RESERVES HELD BY THE COUNCIL**

The Clerk reported that as part of the Financial Regulations, the Council was required to review its Policies. The Clerk further advised that a Policy for how much the Council held and managed reserves for each financial year needed formal ratification by the Council.

A draft Policy setting out the maximum and minimum budget that could be held by the Council had been provided to all members for consideration.

#### **RESOLVED:**

That the Policy be approved.

### **119/18 ACCOUNTS FOR PAYMENT**

#### **RESOLVED:**

That the following accounts be approved:-

1432) Scottish Power (PCA1957s3)	Energy Charges	£378.50
1433) H. M. Revenue & Customs (LGA1972s112)	P.A.Y.E.	£201.82
1434) A. Roberts (LGA1972s112,131)	Clerk's salary	£403.63
1435) St. Michael's Church Brynford – Cemetery Maintenance Grant (LGA1972s124)		£550.00
1436) Cynfaen Chapel, Calcoed Cemetery Maintenance Grant (LGA1972s214)		£550.00

### **120/18 DURATION OF THE MEETING**

The meeting commenced at 7.00pm and was closed at 8.30pm.

**CHAIRMAN**

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