

**BRYNFORD COMMUNITY COUNCIL**

**CYNGOR CYMUNED BRYNFFORDD**

Minutes of the meeting held 11<sup>th</sup> September, 2018 at Brynford C.P. School.

**PRESENT:**

**Councillor J. Davies – Chairman**

**Councillor T. Alcock**

**Councillor D. Jones**

**Councillor G. Legg**

**Councillor D. Redfern-Lloydjones**

**Councillor P. Wahl**

**APOLOGIES FOR ABSENCE:**

**Councillor W. Beaumont**

**Councillor L. O'Hare**

**Councillor T. Stephenson**

**IN ATTENDANCE:**

**Mr. A. Roberts – Clerk to the Council**

**DECLARATION OF INTEREST**

Councillor D. Redfern-Lloydjones declared an interest in Agenda Item Number 5.6 Provision of vehicle access barrier – Ffrith Lane, Brynford.

**51/18 MINUTES**

**RESOLVED:**

That the minutes of the meeting held on the 10<sup>th</sup> July, 2018 were approved as a correct record.

**52/18 HIRE OF BRYNFORD RECREATION GROUND 2018-19 SEASON**

The Chairman welcomed to the meeting Mr. Alan Bridson, Chairman of Ysceifiog Senior Football Club, and Mr. Gareth Roberts, Manager of Holywell Town Juniors Football Club.

Alan advised that a youth team managed by Mr. T. Doyle was also using the facilities and that Mr. Doyle was hoping to attend the meeting before its closure.

Members advised that the Council had not been approached by Mr. Doyle for the use of the facilities and that this was not acceptable.

As Mr. Doyle had not attended the meeting, he would be invited to attend the October meeting of the Council.

The purpose of the attendance of the officials was to advise the Council of their club's facility requirements in order that the Council may determine the future hire arrangements for the current football season.

The Chairman advised that the changing rooms were currently not being used as improvements to the electricity system was being undertaken.

Members agreed to hire the facility to the both clubs subject to the satisfactory completion of the booking form, payment of season hire charges and production of insurance certificates.

The Chairman thanked the gentlemen for their attendance.

### **53/18 STREETSCENE SERVICES**

Councillor J. Davies advised that Mr. Neil Hicky, the Area Streetscene Supervisor, had made a number of visits during the past few weeks at which a number of maintenance issues had been discussed.

Members reported the following issues:-

Pothole repairs and poor road surface condition at:-  
Calcoed Lane, Brynford  
Glan-Yr-Afon Road, Milwr  
Pen Wylfa Hill, Milwr

Milwr Road verge - overgrown trees require cutting back.

By-Ways – Naid-Y-March, Brynford – Residents have reported road surface damage caused by 4x4 vehicles making them unsafe for walkers.

#### **RESOLVED:**

That the above issues be reported to the Streetscene Area Supervisor and the Rights of Way Manager, Flintshire County Council.

### **54/18 BRYNFORD VILLAGE GREEN – HERITAGE LOTTERY GRANT**

The Clerk reported that the Council had received confirmation from the Big Lottery Grant Manager that the grant funding and scheme had been completed and signed off.

### **55/18 BRYNFORD RECREATION GROUND**

The Clerk reported that following an electrical survey being undertaken of the changing rooms, a number of issues had been identified. The cost of repairs would be £550.

Members agreed that instruction be given for the repair works to be undertaken.

Councillor G. Legg reported that he had obtained an estimation of cost to replace the changing room roof. However this cost did not include insulation. Members agreed

that Councillor Legg obtain a further estimation of cost including insulation. Councillor Legg further advised that the dug-outs on the recreation ground were being misused by youths gathering and sitting in them at night. Councillor Legg agreed to look at having the seats within the dug-outs removed.

The Clerk reminded members that there was still an issue regarding the condition of the crowd barrier around the football field. It was agreed that this matter be placed on the agenda for the October meeting of the Council.

**56/18 PROVISION OF VEHICLE ACCESS BARRIER – FFRITH LANE, BRYNFORD**

Councillor D. Redfern-Lloydjones reported that there had been a caravan parked on Ffrith Lane for a number of days during August. It was alleged that the occupant had been given consent to park on the common by Westminster Estates.

Councillor D. Redfern-Lloydjones further advised that he had met with the contractor who had been instructed by Westminster Estates to erect the vehicle barrier and that this would be implemented in the very near future.

**RESOLVED:**

That the Clerk would seek clarification from Westminster Estates as to the granting of consent for caravans to be parked on the common.

**57/18 BEST KEPT VILLAGE COMPETITION 2018**

Janet Kelly, Competition Co-ordinator, Flintshire County Council, had written to the Council confirming the results of this year's competition.

Brynford C.P. School had come first in its category and Brynford Village had been awarded a Certificate of Merit.

An Awards Presentation Evening was being held on Friday 21<sup>st</sup> September, 2018 at County Hall, Mold.

**RESOLVED:**

That Councillor D. Jones and Mr. J. Ward would attend.

The Clerk advised that a Community Working Group meeting had been arranged for 5.30pm on the 9<sup>th</sup> October, 2018 at Brynford C.P. School. An advert for the event had been posted in the Halkyn Mountain News.

**58/18 LAND ADJACENT TO THE A5026 – THE NANT, BRYNFORD**

Members reported that major land remodelling works and tipping of materials was still continuing at this site.

The Clerk reported, as instructed in the July meeting, that he had written to the Head of Planning Services, Flintshire County Council requesting that a Planning Officer attend the Council meeting to discuss this matter but no response had been received.

The Clerk further reported that Mr. D. Hanson M.P. had written to the Council advising that he had not received any response to his enquiry from the Head of Planning Services and that he would write again upon the Council's further instruction.

Members agreed that a letter be sent to Mr. Hanson MP and Hannah Blythyn AM seeking their assistance in obtaining a response and subsequent action from the Head of Planning Services on this matter.

**59/18 INTERNAL AUDIT FOR THE YEAR ENDING 31<sup>ST</sup> MARCH, 2018**

The Clerk reported that JDH Business Services, the Council's appointed internal auditor had completed and approved the audit of accounts for the year ending 31<sup>st</sup> March, 2018.

The Auditor had provided a report of his findings listing 5 issues that required the Council's consideration or action.

The Clerk further reported that he had provided copies of the report together with an action plan for each issue that had been identified.

**RESOLVED:**

That the Audit Report and Action Plan was approved and duly signed by the Chairman.

**60/18 EXTERNAL AUDIT OF ACCOUNTS FOR THE YEAR ENDING 31<sup>ST</sup> MARCH, 2018**

BDO.LLP., the council's appointed external auditor had completed and approved the Annual Return Audit for the year ending 31<sup>st</sup> March, 2018.

A copy of the Audit Report had been provided to members noting one minor issue that needed attention.

**61/18 COUNCIL WEBSITE DEVELOPMENT**

The Clerk reported that the upgrading of the Council's website was making progress and that a draft format was available for members to view and make observations.

Mr. Derek Jones, the Council Website Administrator, intends to attend the October meeting of the Council to provide a demonstration of the website.

**62/18 COUNTY FORUM MEETING**

Notice had been received that the next County Forum Meeting would be held in the County Hall, Mold on the 23<sup>rd</sup> October, 2018 at 6.00pm.

At the meeting a presentation on the review of the electoral arrangements for Flintshire would be provided.

**63/18 REVIEW OF COMMUNITY AND TOWN COUNCIL SECTOR IN WALES**

The Independent Review Panel, which had been set up to consider the future role of Community and Town Councils, had written to the Council advising that the review had been completed.

A copy of the Panel's Report of Findings and Recommendations had been provided to all members of the Council by the Clerk.

The Chairman advised that in the near future the Council will hold a member's workshop to consider the findings and recommendations of the report and the implications they may have on the Council.

**64/18 MATCH FUNDING SCHEME IMPROVEMENT TO CHILDREN'S PLAY AREAS 2018/19**

A letter had been received from Mr. P. Jones, Flintshire County Council, inviting the Council to participate in this year's scheme. Mr. Jones further advised that the condition of Brynford Play Area was at amber category. The Clerk advised that members were at present considering further expenditure on Brynford Recreation Ground and the Changing Rooms which had recently come to light.

Given the proposed level of expenditure it would be prudent to defer any expenditure on the play area to 2019/20.

**RESOLVED:**

That the Clerk write to Flintshire County Council requesting that an estimation of expenditure be provided for improvements to the play area in order that it may be considered in the Council budget meeting to be held in January, 2019.

**65/18 COMMUNITY POLICING**

The Chairman reported that PCSO Conner Freel had sent his apologies for his failure to attend the meeting. Copies of the area Incident/Crime Report had been provided to all members.

Councillor P. Wahl advised that he had received a report of a white van being driven along the highway with occupants discharging materials from the van onto the highway. The incident had been reported to the police but no response had been received.

**RESOLVED:**

That this matter be reported to North Wales Police.

**66/18 REPRESENTATIVES' REPORTS**

Councillor T. Alcock reported that he and Councillor T. Stephenson had attended a meeting of the West Flintshire Town and Community Council's Working Group which was hosted by Holywell Town Council on the 4<sup>th</sup> September, 2018. Councillor Alcock advised that progress was being made regarding a feasibility study on the re-opening of Greenfield Train Station.

It was also reported that the Bus Network Review being undertaken by Flintshire County Council was recommending the withdrawal of all funding to subsidised bus routes.

The Chairman thanked Councillor Alcock for his report.

**67/18 PLANNING APPLICATIONS**

A) CXK/058613 Rear extension 2 Pen-Y-Pyllau, Milwr, Holywell.

B) DMJ/058665 Proposed two storey extension to rear of property housing kitchen/day room and two first floor bedrooms. Vole View, Brynford CH8 8AH.

C) KHJ/058815 Erection of replacement dwelling. Pen-Y-Garreg, Milwr.

**RESOLVED:**

That the Council has no objections to the above 3 applications, subject to them being in keeping with existing development.

**68/18 FILLING OF VACANCY ON THE COUNCIL BY CO-OPTION**

The Clerk reported that following the advertisement of the vacancy on the Council, the Returning Officer had advised that the vacancy could be filled by co-option.

The Chairman invited nominations from members.

**RESOLVED:**

That Mr. Leslie Rosedale was unanimously co-opted onto the Council.

**69/18 ACCOUNTS FOR PAYMENT**

**RESOLVED:**

That the following accounts were approved:

1478) Treetops Environmental	Grass cutting	£150.00
(L.G.A.1972s144)		

1479)	Scottish Power (P.C.A.1957s3)	Energy charges	£250.99
1480)	Canon UK Ltd (L.G.A.1972s111)	Hire fees	£33.64
1481)	David Wilson Electoral Contracting Condition Survey (L.G.A.(MP)1976s19)		£120.00
1482)	A. Roberts (L.G.A.1972s112)	Clerk's establishment allowance	£385.00
1483)	A. Roberts (L.G.A.1972,s112,131)	Clerk's Salary	£407.27
1484)	H.M. Revenue & Customs (L.G.A.1972s112)	P.A.Y.E.	£101.80
1485)	A. Roberts (L.G.A.1972s111)	Norton Anti Virus Protection	£47.49

**50/18 DURATION OF THE MEETING**

The meeting commenced at 7.00pm and was closed at 9.15pm.

**CHIRMAN** \_\_\_\_\_