

## **Tuesday 9th April 2019**

Dear Councillor,

Notice is hereby given that a meeting of Brynford Community Council will be held on Tuesday 9th April, 2019 commencing 7.00pm at Brynford CP School. At the meeting the following business will be transacted.

Yours faithfully,

A. Roberts  
Clerk to the Council

### **A G E N D A**

**1. ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS**

**1.a Mr Gareth Roberts, Holywell Junior Football Team Manager**

Mr Gareth Roberts will be in attendance to discuss the use of Brynford Recreation Ground for the next football season.

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATION OF INTEREST**

To receive Declaration of Interests from members in respect of any issues from the agenda.

**4. MINUTES**

To approve the minutes of the meeting held 12<sup>th</sup> March, 2019 - copy attached.

**5. MATTERS ARISING FROM THE MINUTES**

**5.1** Streetscene Services.

**5.2** Best Kept Village Competition 2019.

A Community Project Working Group Meeting was held on Tuesday 26<sup>th</sup> March, 2019. A copy of the notes taken at the meeting are enclosed.

A further meeting has been arranged for Tuesday 7<sup>th</sup> May, 2019. The meeting will be held at Brynford Pet Cemetery, commencing at 6.00 pm.

**5.3** Community Litter Pick, 10.00am – 2.00pm Saturday 6<sup>th</sup> April, 2019.

To receive a report on the above event

- 5.4 Cessation of Park and Ride Facilities, Glan Clwyd Hospital.
- 5.5 To consider any other matters arising/received since the despatch of the agenda.

**6. CORRESPONDENCE RECEIVED**

- 6.1 Notice of Internal Audit for year ending 31<sup>st</sup> March, 2019.  
JDH Business Services Ltd, the council's appointed Internal Auditor, has advised that the audit for the year 2018/19 ending accounts will take place on the 15<sup>th</sup> April, 2019.
- 6.2 Notice of External Audit for year ending 31<sup>st</sup> March, 2019.  
IBDO the council's External Appointed Auditor has advised that the councils completed annual return and requested information will need to be received by the 1<sup>st</sup> July, 2019.
- 6.3 To consider any correspondence received since the despatch of the agenda.

**7. COMMUNITY POLICING**

Copy of the Crime Report has been previously despatched to Members.

**8. PLANNING APPLICATIONS**

To consider any applications received since the despatch of the agenda.

**9. REPRESENTATIVES' REPORTS**

**10. ITEMS RAISED BY MEMBERS**

- a) Change of date of the council meeting to be held November, 2019:  
From Tuesday the 12<sup>th</sup> to 5<sup>th</sup> November.

**11. APPLICATIONS FOR FINANCIAL ASSISTANCE**

- a) Caerwys Agricultural Show 2019.

**12. ACCOUNTS FOR PAYMENT**

## **Tuesday 12<sup>th</sup> March 2019**

Dear Councillor,

Notice is hereby given that a meeting of Brynford Community Council will be held on Tuesday 12h March, 2019 commencing 7.00pm at Brynford CP School. At the meeting the following business will be transacted.

Yours faithfully,

A. Roberts

Clerk to the Council

### **A G E N D A**

**1. ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS**

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATION OF INTEREST**

To receive Declaration of Interest from members in respect of any issues from the agenda.

**4. MINUTES**

To approve the minutes of the meeting held 12<sup>th</sup> February, 2019 - copy attached.

**4.A Mr Saul Burton, Halkyn Mountain Living Landscape Officer**

Saul will be in attendance to provide an outline of his roll and duties in connection with Halkyn Mountain Common.

**4.B Mr Derek Jones, the Council Webhosting Administrator**

Derek will be in attendance to provide an update on the development of the website and possible future projects.

A Council Policy for Data Protection is required to be displayed on the site and a draft policy for members' consideration has been provided for this meeting.

**5. MATTERS ARISING FROM THE MINUTES**

5.1 Streetscene Services.

5.2 Best Kept Village Competition 2019

A Community Project Working Group Meeting was held on Tuesday 26<sup>th</sup> February, 2019. A copy of the notes taken at the meeting are enclosed.

A further meeting has been arranged for Tuesday 26<sup>th</sup> March, 2019. The meeting will be held at Brynford Pet Cemetery, commencing at 6.00 pm.

5.3 To consider any other matters arising/received since the despatch of the agenda.

6. **CORRESPONDENCE RECEIVED**

6.1 West Flintshire Town and Community Council Working Group Meeting.

Notice has been received that the next meeting of the group will be held on Tuesday 26th March, 2019 for 6.00pm at Holywell Town Council Office.

6.2 Flintshire County Council - Consultation on Proposed Options to Amend the Discretionary Transport Policy – Post 16 School and College Transport and Benefits Entitlements.

Members have received the document via email providing a link to an online survey. Additional hard copies will be made available at the meeting of the council.

6.3 To consider any correspondence received since the despatch of the agenda.

7. **COMMUNITY POLICING**

Copy of the crime Report has been previously despatched to Members.

8. **PLANNING APPLICATIONS**

**A) KCS/059582**

Proposed conversion of existing store and garage into living accommodation. Magazine Cottage, Brynford, Holywell CH8 8LQ.

**B) NAP/059488**

Erection of new filler storage silo. Pant Y Pwll Dwr Quarry, Pentre Halkyn, CH8 8HP.

To consider any applications received since the despatch of the agenda.

9. **REPRESENTATIVES' REPORTS**

10. **ITEMS RAISED BY MEMBERS**

**11. Data Protection Act Draft Council Policy**

Councillor Leslie Rosedale has provided a draft policy setting out the role and responsibility of the council in order to safeguard any information held by the council that may fall under the Data Protection Act.

Members are requested to consider the enclosed draft policy with a view to formal adoption by the council.

**12. INDEPENDENT REMUNERATION PANEL FOR WALES ALLOWANCES - YEAR 2019/20**

In accordance with the above report, Determination 40: Recommendation that members receive an annual allowance of £150 for costs incurred in respect of telephone usage, information technology and consumables.

Enclosed for Members attention and action is an allowance claim form for financial year 2019/20. Upon its completion must be returned duly signed to the Clerk for council records.

**13. APPLICATIONS FOR FINANCIAL ASSISTANCE**

A) Citizens Advice Flintshire.

B) 50 + in Flintshire Advisory Group.

C) Wales Air Ambulance.

D) Llangollen International Musical Eisteddfod 2019.

**14. ACCOUNTS FOR PAYMENT**

**Tuesday 12<sup>th</sup> February 2019**

Dear Councillor,

Notice is hereby given that a meeting of Brynford Community Council will be held on Tuesday 12h February, 2019 commencing 7.00pm at Brynford C.P. School. At the meeting the following business will be transacted.

Yours faithfully,  
A. Roberts  
Clerk to the Council

## **AGENDA**

**1. ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS**

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATION OF INTEREST**

To receive Declaration of Interest from members in respect of any issues from the agenda.

**4. MINUTES**

To approve the minutes of the meeting held 15<sup>th</sup> January, 2019 - copy attached.

**5. MATTERS ARISING FROM THE MINUTES**

**5.1** Streetscene Services.

**5.2** Land adjacent to the A5026 - The Nant, Brynford – Copy letter received from the head of Planning Services, Flintshire County Council has been despatched to all members by email and post.

**5.3** Best kept Village Competition 2018

A Community Project Working Group Meetings has been arranged for Tuesday 26<sup>th</sup> February, and Tuesday 26<sup>th</sup> March, 2019. The meeting will be held at Brynford Pet Cemetery, commencing at 6.00 pm.

**5.3** To consider any other matters arising/received since the despatch of the agenda.

**6. CORRESPONDENCE RECEIVED**

- 6.1** Wales Audit Office – Report on Internal Audit Arrangements at Town and Community Councils, Wales.  
The council has received a copy of the 40-page report setting out the findings of a survey undertaken on Internal Audit procedures that councils have in place in Wales. Enclosed for Members information are pages 4 and 5 of the Report setting out the findings of the report and purpose of further review to be undertaken during 2019/20.
- 6.2** Grosvenor Estates – Planned Drone Survey Halkyn Common.  
- Planned Tree work Halkyn Common.
- 6.3** To consider any correspondence received since the despatch of the agenda.
- 6.4** Internal Audit Plan 2018/19 – JDH Business Services Ltd the council’s appointed Internal Auditor has provided a copy of the detailed plan setting out the scope of internal audit for council approval.
- 6.5** Summer Play Scheme 2019 – Invitation to participate in this year’s scheme has been received.
- 6.6** Flintshire County Forum – A meeting of the Forum will be held on Thursday 14th February, 2019 for 6.30 pm - 8.30 pm at Town Council Offices, Quay Building, Fron Road, Connah’s Quay, CH5 4PJ.

**7. COMMUNITY POLICING**

Copy of the Crime Report has been previously despatched to members.

**8. PLANNING APPLICATIONS**

To consider any applications received since the despatch of the agenda.

**9. REPRESENTATIVES’ REPORTS**

**10. ITEMS RAISED BY MEMBERS**

**11. REVIEW OF INTERNAL AUDIT REPORT FINDINGS FOR YEAR 2017/18**

Following the completion of the Internal Audit for year 2017/18, the council considered the findings of the audit at its council meeting held in September 2018. One of the actions agreed by the council was to review its policy on Financial Regulations.

Enclosed for members' consideration are copies of 3 policies that have been reviewed and updated to reflect the current needs of the council.

**A – Local Standing Orders:**

**B – Financial Regulations:**

**C – Financial Controls:**

Members are requested to consider and adopt the above documents which will be used to support the council's future framework for financial regulations and control.

**12. ANNUAL RISK ASSESSMENT REPORT FOR THE YEAR 2019**

In accordance with internal audit recommendations, the council is requested to undertake an assessment of any risk. The purpose of the assessment is to identify any potential risk and take appropriate actions to reduce or minimise the risk that the council may have identified.

Enclosed for members' attention and approval is the Report of Risk Assessment for 2019.

**13. ACCOUNTS FOR PAYMENT**

**Tuesday 15<sup>th</sup> January 2019**

Dear Councillor,

Notice is hereby given that a meeting of Brynford Community Council will be held on Tuesday 15h January, 2019 commencing 7.00pm at Brynford C.P. School. At the meeting the following business will be transacted.

Yours faithfully,

A. Roberts

Clerk to the Council

**A G E N D A**

**1. ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS**

**2. APOLOGIES FOR ABSENCE**



**3. DECLARATION OF INTEREST**

To receive Declaration of Interest from members in respect of any issues from the agenda.

**4. MINUTES**

To approve the minutes of the meeting held 11<sup>th</sup> December 2018. Copy attached

**5. MATTERS ARISING FROM THE MINUTES**

5.1 Streetscene Services.

5.2 Brynford Recreation Ground.

5.3 Land adjacent to the A5026 - The Nant, Brynford.

5.4 Provision of vehicles barrier Ffrith Lane, Brynford.

5.5 Best kept Village Competition 2018.

A Community Project Working Group Meeting was held Tuesday 20<sup>th</sup> November, 2018. Meeting notes are enclosed for members' consideration.

5.6 Bus Network review meetings. Enclosed for members' attention is a copy of the revised bus schedule received from Flintshire County Council.

5.7 To consider any other matters arising/received since the despatch of the agenda.

**6. CORRESPONDENCE RECEIVED**

6.1 Future Role of Community and Town Council Sector Wales.

The attached update has been issued setting out more detail on the next steps in implementing the policy approach.

6.2 Register of Electors 2019. Copies of the Register will be made available at the council meeting.

6.2 To consider any correspondence received since the despatch of the agenda.

**7. COMMUNITY POLICING**

**8. PLANNING APPLICATIONS**

To consider any applications received since the despatch of the agenda.

9. **REPRESENTATIVES' REPORTS**

10. **ITEMS RAISED BY MEMBERS**

11. **REVIEW OF THE COUNCIL CLERK'S EMPLOYMENT, RESPONSIBILITIES AND SALARY**

Enclosed for members' consideration is a report advising of the council's current pay scales for the position of part time clerk.

In order that the council is in a position to offer future employment to the position of Part Time Clerk at a competitive rate, members are requested to note the current position and consider appropriate actions to be taken.

12. **SETTING OF COUNCIL BUDGET AND PRECEPT FOR THE FINANCIAL YEAR 2019/20**

A copy of the Budget and Precept Option Report was provided to members at the December meeting of the council. Further copies will be made available at the meeting.

Members are requested to note the council's financial position and set the budget and appropriate precept option.

12. **ACCOUNTS FOR PAYMENT**

**Tuesday 11<sup>th</sup> December 2018**

Dear Councillor,

Notice is hereby given that a meeting of Brynford Community Council will be held on Tuesday 11h December, 2018 commencing 7.00pm at Brynford C.P. School. The following business will be transacted.

Yours faithfully,

A. Roberts

Clerk to the Council

**A G E N D A**

1. **ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS**

2. **APOLOGIES FOR ABSENCE**

**3. DECLARATION OF INTEREST**

To receive Declaration of Interest from members in respect of any issues from the agenda.

**4. MINUTES**

To approve the minutes of the meeting held 13<sup>th</sup> November, 2018 - copy attached.

**5. MATTERS ARISING FROM THE MINUTES**

5.1 Streetscene Services.

5.2 Brynford Recreation Ground.

5.3 Land adjacent to the A5026- The Nant, Brynford.

5.4 Development of Council Website. Inclusion of council's Declaration of Interest Register.

5.5 Provision of vehicle barrier Ffrith Lane, Brynford.

5.6 Best kept Village Competition 2018

A Community Project Working Group Meeting was held on Tuesday 20<sup>th</sup> November, 2018 at Brynford Pet Cemetery.

5.7 Aberdo Quarry Liaison Meeting held on the 27<sup>th</sup> November, 2018

5.8 Bus Network review meetings. To receive a report from Cllr T Alcock.

5.9 To consider any other matters arising/received since the despatch of the agenda.

**6. CORRESPONDENCE RECEIVED**

6.1 To consider any correspondence received since the despatch of the agenda.

**7. COMMUNITY POLICING**

**8. PLANNING APPLICATIONS**

**A) AJD/058883**

Extension to front and rear elevation. Ashcroft, Pen Y Ball. Holywell, CH8 8SU.

**B) CXK/059191**

Proposed erection of hobby and rehabilitation room. 3, Pen-Y-Pyllau, Milwr, Holywell, CH8 7SE.

**C) CEM/059035**

Proposed replacement of outbuilding with ancillary residential accommodation. Pwll Melyn Farm, Northop Road, Holywell, CH8 8BE.

**D) CEM/059223**

Proposed garage and storage facility. Chirk House, Pwll Clai, Brynford, CH8 8BB.

**9. REPRESENTATIVES' REPORTS**

**10. ITEMS RAISED BY MEMBERS**

**A)** Cllr D. Redfern- Lloydjones - Provision of Bilingual Street Name Signs.

**11. REVIEW OF THE COUNCIL CLERK'S EMPLOYMENT, RESPONSIBILITIES AND SALARY**

Enclosed for members consideration is a report advising of the council's current pay scales paid for the employment of the position of part time clerk.

In order that the council is in a position to offer employment to the position of Part Time Clerk at a competitive rate in the future, members are requested to note the current position and consider appropriate actions to be taken.

**12. ACCOUNTS FOR PAYMENT**

**Tuesday 13<sup>th</sup> November 2018**

4<sup>th</sup> November, 2018

Dear Councillor,

Notice is hereby given that a meeting of Brynford Community Council will be held on Tuesday 13h November, 2018 commencing @ 7.00pm at Brynford CP School. The following business will be transacted.

Yours faithfully,  
A. Roberts  
Clerk to the Council

## **A G E N D A**

**1. ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS**

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATION OF INTEREST**

To receive Declaration of Interest from members in respect of any issues from the agenda.

**4. MINUTES**

To approve the minutes of the meeting held 9<sup>th</sup> October, 2018 - copy attached.

**5. MATTERS ARISING FROM THE MINUTES**

**5.1** Streetscene Services

**5.2** Brynford Recreation Ground

**5.3** Land adjacent to the A5026 - The Nant, Brynford

**5.4** Development of Council Website

**5.5** Provision of vehicles barrier Ffrith Lane, Brynford

**5.6** Best kept Village Competition 2018

A Community Project Working Group Meeting will be held @ 6.00pm - Tuesday 20<sup>th</sup> November, 2018 at Brynford Pet Cemetery.

**5.7** Aberdo Quarry Liaison Meetings – Response received from Minerals Planning Officer, Flintshire County Council.

**5.8** To consider any other matters arising/received since the despatch of the agenda.

**6. CORRESPONDENCE RECEIVED**

- 6.1** Draft Gambling Policy - Flintshire County Council Consultation – The website link to the documentation has been sent to all members. Any observations will be recorded at the council meeting.
- 6.2** Consultation on Flintshire County Council’s Revised Rights of Way Improvement Plan, Policies and Procedures.  
The website link to the documentation has been sent to all members.
- 6.3** Bus Network Review Meeting held the 18th October, 2018.
- 6.4** To consider any correspondence received since the despatch of the agenda.

**7. COMMUNITY POLICING**

Flintshire South Area – Notice of Policing Consultation Meeting, Thursday 15<sup>th</sup> November, 2018, 7.00-9.00 pm. Leeswood Community Centre.

**8. PLANNING APPLICATIONS**

**9. REPRESENTATIVES’ REPORTS**

**10. ITEMS RAISED BY MEMBERS.**

**11. BUDGET MONITORING REPORT OCTOBER 2018-11-03**

Enclosed for members’ attention and action is a copy of the council’s budget as agreed for 2018/19. Together with the budget monitoring report setting out actual expenditure and predicted expenditure up to the financial year end.

Members are requested to note and approve the proposed variants highlighted in yellow.

**12. ACCOUNTS FOR PAYMENT**

**Tuesday 9th October, 2018**

2nd October, 2018

Dear Councillor,

Notice is hereby given that a meeting of Brynford Community Council will be held on Tuesday 9th October, 2018 commencing 7.00pm at Brynford C.P. School. The following business will be transacted.

Yours faithfully,

A. Roberts

Clerk to the Council

### **A G E N D A**

**1. ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS**

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATION OF INTEREST**

To receive Declaration of Interest from members in respect of any issues from the agenda.

**4. MINUTES**

To approve the minutes of the meeting held 11<sup>th</sup> September, 2018 - copy attached

**4.A BRYNFORD RECREATION GROUND - Hire of football ground and facilities**

Mr Tony Doyle, Holywell Youth Football Team Manager will be in attendance to discuss the hire of the recreation ground for the forthcoming season.

**5. MATTERS ARISING FROM THE MINUTES**

**5.1** Streetscene Services.

**5.2** Brynford Recreation Ground.

**5.3** Land adjacent to the A5026 - The Nant, Brynford.

**5.4** Development of Council Website.

Mr Derek Jones the council's Website Administrator will be in attendance to provide an update on the upgrading of the councils website.

- 5.5 Provision of vehicles barrier Ffrith Lane, Brynford.
- 5.6 Best kept Village Competition 2018.  
A Community Project Working Group Meeting will be held 5.30pm- 6.30pm on Tuesday 9<sup>th</sup> October, 2018 at Brynford C.P School.
- 5.8 To consider any other matters arising/received since the despatch of the agenda.

**6. CORRESPONDENCE RECEIVED**

- 6.1 Standards Committee - Joint meeting with Town & Community Councils.  
Monday 12<sup>th</sup> November, 2018.
- 6.2 Independent Remuneration Panel for Wales - Draft Annual Report.  
Copy document enclosed setting out the findings and recommendations from the review panel.  
Consultation of the Draft Annual Report will close on the 27<sup>th</sup> November, 2018.
- 6.3 Review of Electoral Arrangements for the county of Flintshire.  
Presentation to be given at the County Forum meeting held at County Hall, Mold on the 23<sup>rd</sup> October, 2018 for 6.00pm.
- 6.4 Bus Network Review Meeting held on the 3<sup>rd</sup> October, 2018.
- 6.5 To consider any correspondence received since the despatch of the agenda.

**7. COMMUNITY POLICING**

Flintshire South Area – Policing Consultation Meeting, Thursday 15<sup>th</sup> November, 2018, 7.00-9.00 pm.

**8. PLANNING APPLICATIONS**

- A) CEM/058955  
Rear single extension  
Magazine Cottage, Brynford, Holywell CH8 8LQ

**9. REPRESENTATIVES' REPORTS**

**10. ITEMS RAISED BY MEMBERS**

**11. UPDATING OF COUNCIL BANKING MANDATE WITH NATWEST BANK**



12. **ACCOUNTS FOR PAYMENT**

**Tuesday 11<sup>th</sup> September 2018**

3<sup>rd</sup> September, 2018

Dear Councillor,

Notice is hereby given that a meeting of Brynford Community Council will be held on Tuesday 11th September, 2018 commencing at 7.00pm at Brynford C.P. School. The following business will be transacted.

Yours faithfully,

A. Roberts  
Clerk to the Council

**A G E N D A**

1. **ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS**

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATION OF INTEREST**

To receive Declaration of Interest from members in respect of any issues from the agenda.

4. **MINUTES**

To approve the minutes of the meeting held 10<sup>h</sup> July, 2018 copy attached.

4.A **BRYNFORD RECREATION GROUND - Hire of football ground and facilities**

Mr. Alan Birdson, Ysceifiog, F.C. and Mr Gareth Roberts, Holywell Juniors football team will be in attendance to discuss the hire of the recreation ground for the forth coming season.

5. **MATTERS ARISING FROM THE MINUTES**

5.1 Streetscene Services.

- 5.2 Brynford Village Green Heritage and I Beacon Project
- 5.3 Brynford Recreation Ground.
- 5.4 Land adjacent to the A5026 - The Nant, Brynford
- 5.5 Development of Council Website.
- 5.6 Provision of vehicles barrier Ffrith Lane, Brynford.
- 5.7 Best kept Village Competition 2018
- 5.8 To consider any other matters arising/received since the despatch of the agenda.

**6. CORRESPONDENCE RECEIVED**

- 6.1 Internal Audit for the year Ending the 31st March, 2018- Report enclosed for members consideration and approval.
- 6.2 External Audit year Ending 31<sup>st</sup> March, 2018
- 6.3 Review of Community and Town Council Sector In Wales.  
Copy document enclosed setting out the findings and recommendations from the review.
- 6.4 Review of Electoral Arrangements for the county of Flintshire.  
Presentation to be given at the County Forum meeting held at County Hall, Mold  
On the 23<sup>rd</sup> October, 2018 for 6.00pm.
- 6.5 Match Funding Scheme Improvements to Children's Play Areas 2018/19
- 6.6 To consider any correspondence received since the despatch of the agenda.

**7. COMMUNITY POLICING.**

**8. PLANNING APPLICATIONS**

- A) CXK/058613  
Rear extension

2. Pen-Y-Pyllau. Milwr, Holywell

B) DMJ/058665

Proposed two storey extension to rear of property housing kitchen/day room and two first floor bedrooms.

Vole View, Brynford CH8 8AH.

9. **REPRESENTATIVES' REPORTS.**

10. **ITEMS RAISED BY MEMBERS.**

11. **FILLING OF VACANCY ON THE COUNCIL**

12. **ACCOUNTS FOR PAYMENT**

**Tuesday 10th July, 2018**

1<sup>st</sup> July, 2018

Dear Councillor,

Notice is hereby given that a meeting of Brynford Community Council will be held on Tuesday 10th July, 2018 commencing 7.00pm at Brynford C.P. School. The following business will be transacted

Yours faithfully,

A. Roberts

Clerk to the Council

**A G E N D A**

1. **ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS**

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATION OF INTEREST**

To receive Declaration of Interest from members in respect of any issues from the agenda.

**4. MINUTES**

To approve the minutes of the meeting held 12<sup>h</sup> June, 2018 copy attached.

**5. MATTERS ARISING FROM THE MINUTES**

5.1 Streetscene Services.

5.2 Brynford Village Green Heritage and I Beacon Project.

5.3 Brynford Recreation Ground.

5.4 Land adjacent to the A5026- The Nant, Brynford.

5.5 Development of Council Website.

5.6 Provision of vehicle barrier Ffrith Lane, Brynford.

5.7 Provision of traffic signs Naid Y March, Brynford.

5.8 Best kept Village Competition

5.9 To consider any other matters arising/received since the despatch of the agenda.

**6. CORRESPONDENCE RECEIVED**

6.1 Internal Audit for the year Ending the 31st March, 2018.

6.2 External Audit year Ending 31<sup>st</sup> March, 2018.

6.3 To consider any correspondence received since the despatch of the agenda.

**7. COMMUNITY POLICING**

**8. PLANNING APPLICATIONS**

**9. REPRESENTATIVES' REPORTS**

10 **ITEMS RAISED BY MEMBERS**

11. **ACCOUNTS FOR PAYMENT**

**Tuesday 12th June, 2018**

Dear Councillor,

Notice is hereby given that a meeting of Brynford Community Council will be held on **Tuesday 12th June, 2018** commencing 7.00pm at Brynford C.P. School. The following business will be transacted.

Yours faithfully,

A. Roberts  
Clerk to the Council

**A G E N D A**

1. **ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS**

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATION OF INTEREST**

To receive Declaration of Interest from members in respect of any issues from the agenda.

4. **MINUTES**

To approve the minutes of the Annual General Meeting held 7<sup>th</sup> May, 2018 copy attached

5. **DEVELOPMENT OF LAND TO THE REAR OF BRYNFORD PET CEMETERY, BRYNFORD**

Copy of response received from the Planning Authority Flintshire County Council enclosed.

6. **APPOINTMENT OF VICE CHAIRMAN FOR THE ENSUING YEAR**

7. **MATTERS ARISING FROM THE MINUTES**

- 7.1 Streetscene Services.
- 7.2 Brynford Village Green Heritage and I-Beacon Project  
Copy of the minutes from the project working group meeting held the 29<sup>th</sup> May, 2018 enclosed.
- 7.3 Brynford Recreation Ground.
- 7.4 Land adjacent to the A5026- The Nant, Brynford
- 7.5 Development of Council Website.
- 7.6 Provision of vehicle barrier Ffrith Lane, Brynford.
- 7.7 Provision of lockable bollard Naid Y March, Brynford.
- 7.8 Best kept Village Competition
- 7.9 To consider any other matters arising/received since the despatch of the agenda.

## **8. CORRESPONDENCE RECEIVED**

- 8.1 Internal Audit for the Year Ending the 31<sup>st</sup> March, 2018
- 8.2 External Audit Year Ending 31<sup>st</sup> March, 2018
- 8.3 Notice of Meeting of West Flintshire Town & Community Councils Working Group  
To be held Tuesday 22<sup>nd</sup> May, 2018-06-02
- 8.4 Consultation on Flintshire County Council's Bus Network Review 2018.  
Copy documentation enclosed. Members are requested to consider which of the 4 proposed options would best suit the needs of the community.
- 8.5 Notice of the meeting of the County Forum to be held on 19<sup>th</sup> June, 2018.  
For 6.30pm at Leeswood Community centre, King Street, Leeswood, CH7 4SB.
- 8.6 To consider any correspondence received since the despatch of the agenda.

## **9. COMMUNITY POLICING**

10. **PLANNING APPLICATIONS**

11. **REPRESENTATIVES' REPORTS**

16. **ITEMS RAISED BY MEMBERS**

Councillor L. O'Hare - Grant Funding for community projects from Welsh Water.

17. **ACCOUNTS FOR PAYMENT**

**Tuesday 8<sup>th</sup> May, 2018**

Dear Councillor,

Notice is hereby given that the Annual General Meeting of Brynford Community Council will be held on **Tuesday 8th May, 2018 commencing 7.00pm** at Brynford C.P. School. The following business will be transacted

Yours faithfully,

A. Roberts  
Clerk to the Council

**A G E N D A**

1. **APPOINTMENT OF CHAIRMAN FOR THE ENSUING YEAR**

2. **ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS**

3. **APOLOGIES FOR ABSENCE**

4. **DECLARATION OF INTEREST**

To receive Declaration of Interest from members in respect of any issues from the agenda.

**5. MINUTES**

To approve the minutes of the meeting held 10<sup>th</sup> April, 2018. Copy attached

**6. RACHAEL WEBBER - DOMESTIC ENERGY EFFICIENCY TEAM  
FLINTSHIRE COUNTY COUNCIL.**

Discussion regarding grant funding received by Flintshire C.C and identification of vulnerable people within the community.

**7. DEVELOPMENT OF LAND TO THE REAR OF BRYNFORD PET CEMETERY, BRYNFORD**

**8. APPOINTMENT OF VICE CHAIRMAN FOR THE ENSUING YEAR**

**9. APPOINTMENT OF REPRESENTATIVES ONTO OUTSIDE BODIES**

Copy of current representative list attached

**10. MATTERS ARISING FROM THE MINUTES**

**10.1** Streetscene Services.

**10.2** Brynford Village Green Heritage and I Beacon Project

**10.3** Brynford Recreation Ground.

**10.4** Land adjacent to the A5026- The Nant, Brynford

**10.5** Development of Council Website.

**10.6** Provision of vehicles barrier Ffrith Lane, Brynford.

**10.7** Provision of lockable bollard Naid Y March, Brynford.

**10.8** General data protection Regulation (GDPR)

**10.9** Best kept Village Competition

**10.10** To consider any other matters arising/received since the despatch of the agenda.



**11.. CORRESPONDENCE RECEIVED.**

**11.1** Internal Audit for the Year Ending the 31st March, 2018

**11.2** External Audit Year Ending 31<sup>st</sup> March, 2018

**11.3** Condition of Ffrith Lane, Brynford.

**11.4** Notice of County Forum to be held Thursday 10<sup>th</sup> May, 2018 6.30-8.30pm.  
At Connah's Quay Town Council, Quay Building, Fron Road, Connah's Quay, CH5 4PJ

**11.5** To consider any correspondence received since the despatch of the agenda.

**12. COMMUNITY POLICING**

**13. PLANNING APPLICATION.**

A) KHJ/057320  
Change of use of land to equestrian.  
Paradise Pride, Northop Road, Milwr, Holywell, CH8 8BE  
Enclosed for members information is a copy of the Design And Access Statement.

**14. APPLICATIONS FOR FINANCIAL ASSISTANCE**

A) Caerwys Agricultural Show, 2018

**15. REPRESENTATIVES' REPORTS.**

**16 ITEMS RAISED BY MEMBERS.**

**17. ACCOUNTS FOR PAYMENT**