

Tuesday 10th March 2020

1st March 2020

Dear Councillor,

Notice is hereby given that a meeting of Brynford Community Council will be held on Tuesday 10th March, 2020 commencing 7.00pm at Brynford C.P. School. At the meeting the following business will be transacted: -

Yours faithfully,

A. Roberts

Clerk to the Council

A G E N D A

1. ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS

1.A MICRO- CARE BUSINESS IN RURAL FLINTSHIRE

Marianne Lewis, Planning and Development Officer, will give a presentation on Micro-Care within Flintshire County Council.

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTEREST

To receive Declaration of Interest from members in respect of any issues from the agenda.

4. MINUTES

To approve the minutes of the meeting held on 11th February 2020 - copy attached.

5. MATTERS ARISING FROM THE MINUTES

5.1 Streetscene Services

5.2 Brynford Recreation Ground. – Mole Control

5.3 Best Kept Village Competition 2020. - To receive reports following the meeting held on 25th February.

The next working group meeting has been arranged for Tuesday 24th March 2020.

5.4 To consider any other matters arising/received since the despatch of the agenda.

6. CORRESPONDENCE RECEIVED

6.1 One Voice Wales Membership 2020

6.2 One Voice Wales Seminar – 20th May, 2020

6.3 To consider any correspondence received since the despatch of the agenda.

7. COMMUNITY POLICING

Copy of the February Crime Report received from PCSO Conner Freel will be sent to Members' email. Hard copies of the report will be available at the council meeting.

8. PLANNING APPLICATIONS

To consider any planning applications received since the despatch of the agenda.

9. REPRESENTATIVES' REPORTS

10. ITEMS RAISED BY MEMBERS

11. APPLICATIONS FOR FINANCIAL ASSISTANCE

11(A) Holywell Golf Club – Juniors Coaching

11(B) Citizens Advice Flintshire

12. ACCOUNTS FOR PAYMENT

Tuesday 11th February 2020

2nd February 2020

Dear Councillor,

Notice is hereby given that meeting of Brynford Community Council will be held on Tuesday 11th February 2020 commencing 7.00pm at Brynford C.P. School. The following business will be transacted: -

Yours faithfully,

A. Roberts
Clerk to the Council

AGENDA

1. ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF INTEREST
To receive Declaration of Interest from members in respect of any issues from the agenda.
4. MINUTES
To approve the minutes of the meeting held 14th January 2020 copy attached.
5. MATTERS ARISING FROM THE MINUTES
 - 5.1 Streetscene Services.
 - 5.2 Brynford Recreation Ground. – Mole Control
 - 5.3 Best kept Village Competition.
The next working group meeting has been arranged for Tuesday 25th February 2020.
 - 5.4 Brynford C.P. School – Proposed renovation project.
 - 5.5 To consider any other matters arising/received since the despatch of the agenda.
6. CORRESPONDENCE RECEIVED

6.1 To consider any correspondence received since the despatch of the agenda.

7. **COMMUNITY POLICING**

Copy of the December Crime Report received from PCSO Conner Freel has been sent to Members email. Hard copy of the report will be available at the council meeting.

8. **PLANNING APPLICATION**

A) CEM/060842

Brynsannan Cottage, Bryn-Sannan, Brynford CH8 8AX
Upper floor, front & rear 2 storey extension to existing cottage.

B) AJD/060837

Penhrwylfa Farm, Milwr, Holywell, CH8 8HE
Alterations of existing dwelling, demolition of livestock sheds, outbuildings and carport, conversion of barns attached to dwelling to extend the existing dwelling and ground floor.

To consider any other planning applications received since the despatch of the agenda.

9. **REPRESENTATIVES' REPORTS**

10. **ITEMS RAISED BY MEMBERS**

A) Cllr G. Legg – Proposed development of Dog Boarding Kennels Pant Farm, Babell.

11. **ANNUAL RISK ASSESMENT REPORT FOR THE YEAR 2020**

In accordance with internal audit recommendations the council is requested to undertake an annual assessment of any risk. The purpose of the assessment is to identify any potential risk and take appropriate actions to reduce or minimise the risk that the council may have identified. Enclosed for Members attention and approval is the Report of Risk Assessment for 2020.

12. **APPLICATIONS FOR FINAINACIAL ASSITANCE**

A) **CYNFAEN CHAPEL, CALCOED**

Enclosed for members attention and consideration is a grant application for the maintenance of the Chapel cemetery.

14. **ACCOUNTS FOR PAYMENT**

Tuesday 14th January 2020

11th January 2020

Dear Councillor,

Notice is hereby given that the meeting of Brynford Community Council will be held on Tuesday 14th January 2020 commencing @ 7.00pm at Brynford C.P. School. The following business will be transacted: -

Yours faithfully,

A. Roberts
Clerk to the Council

AGENDA

1. ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTEREST

To receive Declaration of Interest from members in respect of any issues from the agenda.

4. MINUTES

Due to the postponement of the December 2019 meeting of the council,
to approve the minutes of the meeting held on 5th November 2019 - copy attached.

5. MATTERS ARISING FROM THE MINUTES

5.1 Streetscene Services.

5.2 Brynford Village Green. Provision of Christmas Tree and lighting event.
To consider the success of the event and future improvements or provision.

5.3 Brynford Recreation Ground. - Reconnection of mains water supply.

5.4 Best Kept Village Competition.
The next working group meeting has been arranged for Tuesday 25th February 2020.

5.5 Amenity Public Lighting Upgrading Programme - To receive an update from the clerk.

5.6 Brynford C.P. School – Proposed renovation project.

5.7 To consider any other matters arising/received since the despatch of the agenda.

6. CORRESPONDENCE RECEIVED

- 6.1** Provision of defibrillator at Brynford C.P. School.
Proposed installation in disused BT Telephone Kiosk.
- 6.2** Park and Ride Services, Ysbyty Glan Clwyd.
- 6.3** Local Government and Elections (Wales) Bill.
Enclosed for members' information is a copy of the Cabinet Statement from Julie James AM, Minister for Housing and Local Government.
- 6.4** Flintshire County Council Summer Play Scheme 2020.
- 6.5** To consider any correspondence received since the despatch of the agenda.

7. COMMUNITY POLICING

Copy of the November Crime Report received from PCSO Conner Freel has been sent to members by email. Hard copy of the report will be available at the council meeting.

8. PLANNING APPLICATIONS

- A)** KCS/060652
2, Rhydmynydd, Brynford CH8 8AJ. Kitchen Extension.
- B)** AJD/060742
Installation of 6 No. destination Holywell gateway signs.
Gateways into Holywell.
- C)** CEM/060706
Change of use application. Former Old Hall to Holiday Let.
The Old Hall, Brynford, Holywell CH8 8AD.

To consider any other planning applications received since the despatch of the agenda.

9. REPRESENTATIVES' REPORTS

10. ITEMS RAISED BY MEMBERS

Cllr D. Redfern-Lloydjones- Upgrading of Power Infrastructure, Brynford Common.
- Tipping of renovation building materials on common.

11. INDEPENDENT REMUNERATION PANEL FOR WALES ALLOWANCES FOR THE YEAR 2020/21

In accordance with the above report, Determination 40 : Recommendation that members receive an annual allowance of £150 – for costs incurred in respect of telephone usage, information technology and consumables.

Enclosed for members' attention and action is an allowance claim form for financial Year 2020/21. Upon completion, it must be duly signed and returned to the Clerk for council records.

12. APPLICATIONS FOR FINAINACIAL ASSITANCE

A) OWL CYMRU

Enclosed for members' information and consideration is a letter received from Ms Denise Edwards, Chief Executive which has been sent to all Town and Community Councils in Flintshire.

The letter sets out the organisation's financial position and future budgetary requirements and funding options for services to Flintshire residents.

B) URDD NATIONAL EISTEDDFOD 2020

The council has received the enclosed copy letter advising that the Eisteddfod will be held in Denbighshire this year.

As in past years the organisers are seeking financial support from the region.

For members' information, when the Eisteddfod was held in Flint 2016, the council made a grant of £1000 which was paid over two financial years.

13. BUDGET AND PRECEPT REPORT FOR THE FINAINACIAL YEAR ENDING 31ST MARCH, 2021

Enclosed for members' attention and action is a copy of the above report setting out the draft budget which incorporates the findings of the Budget Monitoring Report presented and approved at the council meeting held in October, 2019.

A Report setting out precept options is also enclosed.

Members are requested to consider the above reports and set the budget and precept for the financial year 2020/21.

14. ACCOUNTS FOR PAYMENT

Tuesday 10th December 2019

1st December 2019

DUE TO ILLNESS, THIS MEETING HAS BEEN CANCELLED. THE NEXT MEETING WILL BE ON 14th JANUARY. APOLOGIES FROM THE CLERK OF THE COUNCIL.

Dear Councillor,

Notice is hereby given that the next meeting of Brynford Community Council will be held on Tuesday 10th December 2019 commencing 7.00pm at Brynford C.P. School. The following business will be transacted: -

Yours faithfully,

A. Roberts
Clerk to the Council

A G E N D A

1. ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTEREST

To receive Declaration of Interest from members in respect of any issues from the agenda.

4. MINUTES

To approve the minutes of the meeting held 5th November 2019 - copy attached.

5. MATTERS ARISING FROM THE MINUTES

5.1 Streetscene Services.

5.2 Brynford Village Green. Provision of Christmas Tree.

5.3 Brynford Recreation Ground.

5.4 Best Kept Village Competition.

5.5 To consider any other matters arising/received since the despatch of the agenda.

6. CORRESPONDENCE RECEIVED

6.1 Provision of defibrillator at Brynford C.P. School.
Proposed installation in disused BT Telephone Kiosk.

6.2 Park and Ride Services, Ysbyty Glan Clwyd.

6.3 Brynford CP School – Upgrading of building and facilities.

6.4 To consider any correspondence received since the despatch of the agenda.

7. COMMUNITY POLICING

Copy of the November Crime Report received from PCSO Conner Freel has been sent to members' email. A hard copy of the report will be available at the council meeting.

PCSO Conner Freel has advised that he will be in attendance of the meeting.

8. PLANNING APPLICATION

- A) KCS/060652
2 Rhydmyydd, Brynford CH8 8AJ
Kitchen Extension.

To consider any other planning applications received since the despatch of the agenda.

9. REPRESENTATIVES' REPORTS

10. ITEMS RAISED BY MEMBERS

11. ACCOUNTS FOR PAYMENT

Tuesday 5th November 2019

Dear Councillor,

Notice is hereby given that the meeting of Brynford Community Council will be held on Tuesday 5th November 2019 commencing 7.00pm at Brynford C.P. School. The following business will be transacted: -

Yours faithfully,

A. Roberts
Clerk to the Council

A G E N D A

1. ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTEREST

To receive Declaration of Interest from members in respect of any issues from the agenda.

4. MINUTES

To approve the minutes of the meeting held on 8th October 2019 - copy attached.

5. MATTERS ARISING FROM THE MINUTES

- 5.1 Streetscene Services.
- 5.2 Brynford Village Green - Proposed provision of Christmas Tree.
- 5.3 Brynford Recreation Ground.
- 5.4 Best Kept Village Competition.
- 5.5 Enforcement Officers - Update on proposed additional officers.
- 5.6 To consider any other matters arising/received since the despatch of the agenda.

6. CORRESPONDENCE RECEIVED

- 6.1 Provision of defibrillator near Brynford C.P. School.
Proposed installation in disused B.T. Telephone Kiosk.
- 6.2 Park and Ride Services, Ysbyty Glan Clwyd.
- 6.3 To consider any correspondence received since the despatch of the agenda.

7. COMMUNITY POLICING

Copy of the September/ October Crime Report received from PCSO Conner Freel and has been sent to members by email. Hard copy of the report will be available at the council meeting.

8. PLANNING APPLICATION

To consider any other planning applications received since the despatch of the agenda.

9. REPRESENTATIVES' REPORTS

10. ITEMS RAISED BY MEMBERS

11. ACCOUNTS FOR PAYMENT

Tuesday 8th October 2019

Dear Councillor,

Notice is hereby given that meeting of Brynford Community Council will be held on Tuesday 8th October 2019 commencing 7.00pm at Brynford C.P. School. The following business will be transacted: -

Yours faithfully,

A. Roberts
Clerk to the Council

AGENDA

1. ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTEREST

To receive Declarations of Interest from members in respect of any issues from the agenda.

4. MINUTES

To approve the minutes of the meeting held on 10th September 2019 copy attached.

5. MATTERS ARISING FROM THE MINUTES

5.1 Streetscene Services.

5.2 Brynford Village Green. Proposed provision of Christmas Tree.

5.3 Brynford Recreation Ground.

5.4 Best kept Village Competition.

5.5 Provision of Cattle Grids Brynford Common.

Mr Saul Burton will be in attendance to provide a project progress report.

5.6 To consider any other matters arising/received since the despatch of the agenda.

CORRESPONDENCE RECEIVED

6.1 Upgrading of Childrens' Play Area Match Funding Scheme 2019/20.

The council has been invited to participate in this year's programme.

6.2 Provision of defibrillator to Brynford CP School.

Proposed installation in disused B.T. Telephone Kiosk.

6.3 To consider any correspondence received since the despatch of the agenda.

7. COMMUNITY POLICING

Copy of the July Crime Report received from PCSO Conner Freel has been sent to members' email. Hard copy of the report will be available at the council meeting.

8. PLANNING APPLICATION

- A)** Extension to dwelling.
Hillside Cottage, Brynford, CH8 8AT.

To consider any other planning applications received since the despatch of the agenda.

9. REPRESENTATIVES' REPORTS

10. ITEMS RAISED BY MEMBERS

11. ACCOUNTS FOR PAYMENT

Tuesday 10th September 2019

Dear Councillor,

Notice is hereby given that meeting of Brynford Community Council will be held on Tuesday 10th September 2019 commencing 7.00pm at Brynford C.P. School. The following business will be transacted: -

Yours faithfully,

A. Roberts
Clerk to the Council

A G E N D A

1. ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS

1.(A) BEST KEPT VILLAGE COMPETITION 2019

Further to minute number 32/19 the council has received a response from Flintshire Local Voluntary Council, advising that Mr Shaun Darlington, Business & Finance Manager, would be in attendance at the council meeting to discuss the points that the council had raised in relation to the above competition.

Attached for Members information is a copy of the letter that was sent dated the 20th July 2019.

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTEREST

To receive Declaration of Interest from members in respect of any issues from the agenda.

4. MINUTES

To approve the minutes of the meeting held 9th July 2019, copy attached.

5. MATTERS ARISING FROM THE MINUTES

5.1 Streetscene Services.

5.2 Brynford Village Green. Proposed provision of Christmas Tree.

5.3 Brynford Recreation Ground.

5.4 Best Kept Village Competition.

5.5 Proposed provision of acoustic fencing Dolphin, Milwr.

5.6 Provision of Cattle Grids Brynford Common.

5.7 To consider any other matters arising/received since the despatch of the agenda.

CORRESPONDENCE RECEIVED

6.1 Holywell Town Council. Proposed provision of Gateway Welcome Signs.
Location Dolphin Junction.

6.2 Brynford Summer Play Scheme.

6.3 Flintshire Deposit Local Development Plan (LDP)
Briefing Event County Hall, Mold – Wednesday 11th September 1.00-3.00 pm.
Thursday 12th September 5.00-7.00 pm.

6.4 Flintshire County Council Chairman Cllr Marion Bateman, Charity Event.
To be held Saturday 28th September at 7.00pm at the Celtic Arms, Northop.

6.5 To consider any correspondence received since the despatch of the agenda.

7. COMMUNITY POLICING

Copy of the July Crime Report received from PCSO Conner Freel has been sent to members by email. Hard copy of the report will be available at the council meeting.

9. PLANNING APPLICATION

A) CEM/062278
Proposed single storey extension & removal of flat roof to provide a pitched roof.
Ogwen Cottage, Pen Y Pylle, Brynford, CH8 8HB.

B) KCS/060279
Proposed second storey side extension to existing detached dwelling.
Fairways, Brynford, CH8 8AD

To consider any other planning applications received since the despatch of the agenda.

10. REPRESENTATIVES' REPORTS

11. ITEMS RAISED BY MEMBERS

12. APPLICATIONS FOR FINANCIAL ASSISTANCE

a)Whitford Young Farmers Club.

13. BUDGET MONITORING REPORT

Enclosed for members' attention is a copy of the council's Budget Monitoring Report.

The report sets out the council's expenditure to date, together with a projection of anticipated expenditure up to the financial year ending the 31st March 2020.

14. ACCOUNTS FOR PAYMENT

Tuesday 9th July 2019

Dear Councillor

Notice is hereby given that the meeting of Brynford Community Council will be held on Tuesday 9th July 2019, commencing 7.00pm at Brynford C.P. School. The following business will be transacted: -

Please note that before the commencement of the meeting, a brief meeting of the Website Development Group will take place at 6.00pm at Brynford CP School.

Yours faithfully,

A. Roberts
Clerk to the Council

AGENDA

1. ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTEREST

To receive Declaration of Interest from members in respect of any issues from the agenda.

4. MINUTES

To approve the minutes of the meeting held on the 11th June 2019 - copy attached.

5. MATTERS ARISING FROM THE MINUTES

5.1 Streetscene Services.

5.2 Brynford Village Green. Proposed provision of Christmas Tree.

5.3 Brynford Recreation Ground.

5.4 Best kept Village Competition.

5.5 Proposed provision of acoustic fencing Dolphin, Milwr.

5.6 To consider any other matters arising/received since the despatch of the agenda.

CORRESPONDENCE RECEIVED

6.1 West Flintshire Town & Community Councils Working Group
Notice of meeting to be held Tuesday 2nd July 2019 at Holywell Town Council Office.

6.2 To consider any correspondence received since the despatch of the agenda.

7. COMMUNITY POLICING

Copy of the June Crime Report received from PCSO Conner Freel has been sent to members' email.
Hard copy of the report will be available at the council meeting.

9. PLANNING APPLICATION

To consider any planning applications received since the despatch of the agenda.

10. REPRESENTATIVES' REPORTS

11. ITEMS RAISED BY MEMBERS

12. APPLICATIONS FOR FINANCIAL ASSISTANCE

Rhes-Y-Cae and Moel -Y-Crio Sheepdog Trials and Show 2019.

12. ACCOUNTS FOR PAYMENT

Tuesday 11th June 2019

Dear Councillor,

Notice is hereby given that the next meeting of Brynford Community Council will be held on Tuesday 11th June 2019 commencing 7.00pm at Brynford CP School. The following business will be transacted.

Yours faithfully,

A. Roberts

Clerk to the Council

A G E N D A

1. ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTEREST

To receive Declarations of Interest from members in respect of any issues from the agenda.

4. MINUTES

To approve the minutes of the Annual General Meeting held on 14th May 2019, copy attached.

5. DEMAND RESPONSIVE TRANSPORT SCHEME - NORTH FLINTSHIRE

Ceri Hansom, Streetscene Transportation Officer, Flintshire County Council.

The above Officer will be in attendance at the meeting to provide an update on the above scheme.

6. MATTERS ARISING FROM THE MINUTES

6.1 Streetscene Services.

6.2 Brynford Village Green. Proposed provision of Christmas Tree.

6.3 Brynford Recreation Ground.

6.4 Best Kept Village Competition.

- 6.5 Proposed provision of acoustic fencing Dolphin, Milwr.
- 6.6 To consider any other matters arising/received since the despatch of the agenda.

7. CORRESPONDENCE RECEIVED

7.1 Model Local Resolution Protocol.

Enclosed for members' attention and consideration for adoption is a copy of the above model policy. The policy has been produced by One Voice Wales for dealing with minor complaints against members, which could be resolved by the council rather than being referred to the Public Services Ombudsman.

7.2 Environmental and Parking Enforcement Funding Scheme.

Mr S. Jones, Chief Officer, Streetscene Services, Flintshire County Council, has written to the council (copy letter enclosed). The Council are looking into the feasibility of allowing Town and Community Councils to fund additional Enforcement Officers for their community.

- 7.3 To consider any correspondence received since the despatch of the agenda.

8. COMMUNITY POLICING

9. PLANNING APPLICATIONS

10. REPRESENTATIVES' REPORTS

11. ITEMS RAISED BY MEMBERS

12. ACCOUNTS FOR PAYMENT

Tuesday 14th May 2019

Dear Councillor,

Notice is hereby given that the Annual General Meeting of Brynford Community Council will be held on Tuesday 14th May, 2019 commencing @ 7.00pm at Brynford CP School. The following business will be transacted.

Yours faithfully,
A. Roberts
Clerk to the Council

A G E N D A

1. **APPOINTMENT OF CHAIRMAN FOR THE ENSUING YEAR**
2. **ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT IN RELATION TO COUNCIL BUSINESS**
3. **APOLOGIES FOR ABSENCE**
4. **DECLARATION OF INTEREST**
To receive Declaration of Interest from members in respect of any issues from the agenda.
5. **MINUTES**
To approve the minutes of the meeting held 9th April, 2019 - copy attached.
6. **DEVELOPMENT OF COUNCIL WEBSITE**
Mr Derek Jones the council's website administrator will be present to discuss the future development and community projects for the site.
7. **APPOINTMENT OF VICE CHAIRMAN FOR THE ENSUING YEAR**
8. **APPOINTMENT OF REPRESENTATIVES ONTO OUTSIDE BODIES**
Copy of current representative - list attached.
9. **MATTERS ARISING FROM THE MINUTES**
 - 9.1 Streetscene Services.
 - 9.2 Brynford Village Green. Proposed provision of Christmas Tree.
 - 9.3 Brynford Recreation Ground.
 - 9.4 Best Kept Village Competition.
 - 9.5 To consider any other matters arising/received since the despatch of the agenda.
10. **CORRESPONDENCE RECEIVED**
 - 10.1 Internal Audit for the Year Ending the 31st March, 2019.

Following the completion and approval of the internal audit (enclosed for members' attention) is a copy of the Findings and Recommendations Report, provided by the Internal Auditor.

At Connah's Quay Town Council, Quay Building, Fron Road, Connah's Quay, CH5 4PJ

10.2 To consider any correspondence received since the despatch of the agenda.

11. COMMUNITY POLICING

12. PLANNING APPLICATION

A) CEM/059705

Change of use to mixed use including agricultural, residential and business and erection of replacement outbuilding in retrospect.

Brynsannan Cottage, Bryn- Sannan, Brynford, CH8 8AX.

B) CEM/059706

Lawful Development Certificate for existing residential use including drive yard, stables, menage and outbuildings.

Pwll Melyn Farm, Cefn Road, Bagillt, CH8 8BE.

13. REPRESENTATIVES' REPORTS

14. ITEMS RAISED BY MEMBERS

15. ACCOUNTS FOR PAYMENT