

Tuesday 9th June 2020

1st June 2020

Dear Councillor,

Notice is hereby given that the **Annual General Meeting** of Brynford Community Council will be held on Tuesday 9th June 2020 commencing at 7.00pm, for the purpose of transacting the following business:

(The meeting will be held virtually using video and sound. Should any members of the public wish to gain access to the meeting by video or telephone - please contact the Clerk for advice, at least three days prior to the meeting. Contact details on 'Our Councillors' page).

Yours faithfully,

A. Roberts
Clerk to the Council

A G E N D A

ANNUAL GENERAL MEETING

1. **Apologies for Absence.**
2. **(A) Appointment of Chairperson for the ensuing year.**
(B) Signing of Declaration of Acceptance of Office.
3. **Appointment of Vice Chairperson for the ensuing year.**
4. **Appointment of Representatives onto Outside Bodies.**
(Copy of current representatives list attached)

GENERAL MEETING OF THE COUNCIL

5. **DECLARATION OF INTEREST**

To receive Declaration of Interest from members in respect of any issues from the agenda.

6. MINUTES

To approve the minutes of the meeting held on 10th March 2020, copy attached.
(Note that due to the COVID-19 Epidemic, no meetings of the council were held during April and May 2020)

7. MATTERS ARISING FROM THE MINUTES

8. DELEGATED ACTIONS UNDERTAKEN BY THE CHAIRPERSON, VICE CHAIRPERSON AND CLERK DURING APRIL AND MAY 2020

To approve the accounts for payment made during April and May 2020.
(Copy Attached.)

9. CORRESPONDENCE RECEIVED

(A) To receive and approve: End of Year Accounts – 2019/20
(Copy attached)

(B) To receive the Internal Auditor's Report – 2019/20
(Copy attached)

(C) To approve the Wales Audit: Annual Return for The Year Ending 31st March 2020.
(Copy Attached)

(D) To consider: Council meeting dates and delegated actions for the duration of Covid-19 Welsh Government Restrictions.

10. ACCOUNTS FOR PAYMENT