

Tuesday 13th October 2020

7th October 2020

Dear Councillor,

Notice is hereby given that a virtual meeting of Brynford Community Council will be held on Tuesday 13th October 2020 commencing at 7.00pm. For the purpose of transacting the following business of the council, the meeting will be held virtually by video and telephone conferencing.

(Should any members of the public wish to gain access to the meeting by video or telephone, please contact the Clerk for advice at least 3 days prior to the meeting).

Yours faithfully,

A. Roberts
Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTEREST**
To receive Declaration of Interest from members in respect of any issues from the agenda.
3. **MINUTES**
To approve the minutes of the Annual General Meeting held 9th June 2020 (copy attached).
(To note that due to the COVID-19 Epidemic, no meetings of the council were held during July, August, and September 2020)

4. MATTERS ARISING FROM THE MINUTES

- A) Provision of Cattle Grids - B5121 Brynford Village Road.
Non-completion of outstanding works and road safety concerns.

5. DELEGATED ACTIONS UNDERTAKEN BY THE CHAIRMAN, VICE CHAIRMAN AND CLERK DURING JUNE, JULY AND SEPTEMBER 2020

- A) To note the report of accounts for payment made during the above period, a copy of which will be recorded within the minutes of this meeting.
- B) To note and record the planning applications received and actions of the council.

6. CORRESPONDENCE RECEIVED

- (A) To approve the Wales Audit: External Annual Return for The Year Ending 31st March 2020.
- (B) To consider: Council meeting dates and delegated actions for the duration of Covid-19 Welsh Government Restrictions.

7. ITEMS REPORTED BY MEMBERS

- A) Husbandry of Sheep grazing on Brynford Common.
- B) Use of Brynford Recreation Ground for formal football matches by unauthorised teams.
- C) Provision of replacement new door to Brynford Changing Rooms.

8. GRANT APPLICATIONS

- A) Brynford Hafod-Y -Bryn Gardening Group
In preparation for this year's Best Village Competition, the group have incurred development costs for improving the communal gardening area.

9. PROVISION OF CHRISTMAS TREE - BRYNFORD VILLAGE GREEN DECEMBER 2020

Given the current COVID-19 Welsh Government's social distancing restrictions, members are requested to consider if they wish to proceed with the supply, erection and illumination of the Christmas tree.

If so, what format does the event take?

10. BUDGET MONITORING REPORT

Enclosed for members' attention is a copy of the council's Budget Monitoring Report. The report sets out the council's expenditure to date together with a projection of anticipated expenditure up to the financial year ending the 31st March 2021.

11. ACCOUNTS FOR PAYMENT

Tuesday 9th June 2020

1st June 2020

Dear Councillor,

Notice is hereby given that the **Annual General Meeting** of Brynford Community Council will be held on Tuesday 9th June 2020 commencing at 7.00pm, for the purpose of transacting the following business:

(The meeting will be held virtually using video and sound. Should any members of the public wish to gain access to the meeting by video or telephone - please contact the Clerk for advice, at least three days prior to the meeting. Contact details on 'Our Councillors' page).

Yours faithfully,

A. Roberts
Clerk to the Council

A G E N D A

ANNUAL GENERAL MEETING

1. **Apologies for Absence.**
2. **(A) Appointment of Chairperson for the ensuing year.**
(B) Signing of Declaration of Acceptance of Office.
3. **Appointment of Vice Chairperson for the ensuing year.**
4. **Appointment of Representatives onto Outside Bodies.**
(Copy of current representatives list attached)

GENERAL MEETING OF THE COUNCIL

5. DECLARATION OF INTEREST

To receive Declaration of Interest from members in respect of any issues from the agenda.

6. MINUTES

To approve the minutes of the meeting held on 10th March 2020, copy attached. (Note that due to the COVID-19 Epidemic, no meetings of the council were held during April and May 2020)

7. MATTERS ARISING FROM THE MINUTES

8. DELEGATED ACTIONS UNDERTAKEN BY THE CHAIRPERSON, VICE CHAIRPERSON AND CLERK DURING APRIL AND MAY 2020

To approve the accounts for payment made during April and May 2020. (Copy Attached.)

9. CORRESPONDENCE RECEIVED

(A) To receive and approve: End of Year Accounts – 2019/20
(Copy attached)

(B) To receive the Internal Auditor's Report – 2019/20
(Copy attached)

(C) To approve the Wales Audit: Annual Return for The Year Ending 31st March 2020.
(Copy Attached)

(D) To consider: Council meeting dates and delegated actions for the duration of Covid-19 Welsh Government Restrictions.

10. ACCOUNTS FOR PAYMENT