

Tuesday 12th January 2021

3rd January 2021

Dear Councillor,

Notice is hereby given that a virtual meeting of Brynford Community Council, will be held on Tuesday 12th January 2021 commencing at 7.00pm, for the purpose of transacting the following business: The meeting will be held virtually by video and telephone conference.

(Should any members of the public wish to gain access to the meeting by video or telephone, please contact the Clerk to advise, at least 3 days prior to the meeting).

Yours faithfully,

A. Roberts

Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTEREST

To receive Declaration of Interest from members in respect of any issues from the agenda.

3. MINUTES

To approve the minutes of the virtual meeting held 10th November 2020. (copy attached.)

4. MATTERS ARISING FROM THE MINUTES

A) Provision of cattle Grids B5121 Brynford Village Road

Following representation being made over noise and safety concerns: -

A response has been received from the Client Officer, Flintshire County Council. (Copy email sent to Members).

B) Grazing of Sheep on Brynford Common

Further to the council's enquiry as to the number of sheep that are permitted to graze on the common in accordance with the Commons Grazing Register. A response has been received from Legal Services, Flintshire County Council. (copy email sent to members)

C) Racecourse Farm Babel: Burning of Materials

Further to Minute No 37/20.C: The matter had been raised with Ysceifiog Community Council (ward for the property). The Clerk reported that no complaints had been received on this issue. However, no objections were given for raising the matter with Natural Resources Wales. (NRW).

The Clerk further advised that the issue had been reported to NRW who had confirmed that the matter was being investigated. A site plan had been sent to the council requesting that the site of the fire be located on the plan.

D) Speeding Traffic Milwr Road

Following reports received at the November meeting of the council (37/20. D), the clerk reported that the issue had been raised with North Wales Police.

A response had been received that the issue had been reported to the Arrive Alive Team, who were surveying the existing traffic speed limits and highway traffic warning signs.

E) Proposed Half Marathon Run April/May 2020. Information received from Holywell Town Council

The council has received notice that a virtual meeting on the above event had been arranged for Wednesday 13th January at 2.00pm.

CLlr L. O'Hare and G. Legg had agreed to represent the council.

F) Car Parking Capacity Glan Clwyd Hospital

Further to minute No 37/20 A, the clerk reported that a letter regarding the inadequate car parking facilities and withdrawal of the Park and Ride Services had been reported to Hannah Blythyn A.M.

Confirmation of receipt had been received advising that the issue had been raised with Betsi Cadwaladar Health Board.

G) Streetscene Services – To receive any issues that need reporting

H) To consider any other matters arising from the minutes

5. CORRESPONDENCE RECEIVED

A) Street Lighting and External Electrical Assets on the Adopted Highway within the County of Flintshire.

Mr Darell Jones Operational North & Street Lighting Manager, Flintshire County Council has written to the council. (Copy email sent to Members)

The letter sets out the requirements for the council to provide evidence that the council's Street Lighting Contractor has the correct accreditation for maintaining lighting systems on the adopted highway.

The Clerk is in discussion with the council's Lighting Engineer with a view to providing the required confirmation.

The council is also required to provide an up-to-date inventory of the locations and types of light the council maintains. This survey is currently being undertaken by the Clerk.

In addition to the above, each light is required to have an electrical safety inspection and certificate every 6 years. At present the council does not have this facility in place. The estimated cost for this inspection is £25 per light. The Clerk has been in discussion with Mr D. Jones who has confirmed that the certification can be undertaken over a rolling programme. Following consultations with the Chairman and Vice Chairman, I am proposing that the council undertakes the inspection of all its lighting stock over the next two years. Provision of £1,500 has been made within the council draft budget for 2021/22 which will cover the cost for 25 of the 50 lights that the council currently maintains.

As several councils in Flintshire have received this letter and their position is very similar to Brynford Community Council, I am in discussion with the Clerk to Caerwys Town Council, Halkyn, Whitford and Ysceifiog Community Councils. The purpose of this would be to obtain more competitive quotations for the inspection and certification of lights, subject to council approval.

B) External Audit of Council Accounts year ending 31st March 2020

BDO the council appointed external auditor has notified the council that the audit has been completed and approved.

A copy of the findings of the audit report has been sent to members by email.

The council is required to approve the audit and publish the completion and approval notice on the council website.

C) Provision of Pedestrian Footway Bryn Sannan Road Brynford

The council has received a letter requesting that consideration be given to the provision of a pedestrian footpath on the above highway. Several residents currently use the highway as a means of walking children to school or bus pickup points.

D) Future Audit Arrangements for Community and Town Councils in Wales

As previously reported, the Auditor General for Wales has undertaken a review of the current audit system. Following completion of the review from 2002-21 onwards, audit arrangements for community councils in Wales will include a 3 year audit cycle: Two limited procedure audits and a transaction based audit once every three years.

The council has been advised that years 2020/21 and 2021/22 will be basic audits and 2022/23 will be a full audit.

- E) To consider any other correspondence received since the dispatch of the agenda.

6. PLANNING APPLICATIONS

- A) 061292
Extensions and alterations to create enlarged lounge and foyer/entrance area together with 2 ground floor and 6 first floor en-suite bedrooms.
The Crooked Horn Inn, Bryn-Sannan, Brynford CH8 8AX

7. ITEMS REPORTED BY MEMBERS

8. DRAFT BUDGET AND SETTING OF PRECEPT FOR FINANCIAL YEAR 2021/22

Enclosed for members consideration is a copy of the draft budget for the year 2021-22. Members are requested to note the year end projected expenditure for year ending 2021 and the projected budget requirements for 2021-22.

Also enclosed is the Precept Option Report for 2021/22. Members are requested to note the budget requirements whilst setting the appropriate precept for the next financial year.

9. ACTIONS UNERTAKEN BY DELEGATED POWERS DURING DECEMBER 2020

- A) Payment of accounts
- B) Planning Applications

10. APPLICATIONS FOR FINANCIAL ASSISTANCE

- A) St Michael's Church - Cemetery Maintenance
- B) Calcoed Chapel – Cemetery Maintenance

11. ACCOUNTS FOR PAYMENT