

BRYNFORD COMMUNITY COUNCIL

CYNGOR CYMUNED BRYNFFORDD

Draft Minutes of the Annual General Meeting held virtually 11th May 2021.
Minutes to be formally approved at the June meeting of the council.

PRESENT:

Councillor J. Davies – Chairman
Councillor T. Alcock
Councillor L. Rosedale
Councillor G. Legg
Councillor P. Wahl
Councillor D. Jones

APOLOGIES FOR ABSENCE:

Councillor W. Beaumont
Councillor L. O’Hare
Councillor T. Stephenson

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

01/21 APPOINTMENT OF CHAIRMAN

Proposed by Councillor D. Jones and seconded by Councillor L. Rosedale, Councillor J. Davies was unanimously appointed as Chairman for the ensuing year.

02/21 APPOINTMENT OF VICE CHAIRMAN

In the absence of the current Vice Chairman, Councillor L. O’Hare; this appointment was deferred until the next meeting of the council.

**03/21 APPOINTMENT OF REPRESENTATIVES ONTO OUTSIDE BODIES AND
SUB COMMITTEES**

RESOLVED:

That the current representative list for 2020/21 was amended : a copy of the this list would be attached to the minutes of the meeting.

04/21 DECLARATION OF INTEREST

No declarations were declared in respect to the items of business on the agenda.

05/21 MINUTES

RESOLVED:

That the minutes of the virtual meeting held on the 13th April 2021 were approved as a correct record.

06/21 PROVISION OF CATTLE GRID - B5121 BRYNFORD VILLAGE ROAD

The Clerk reported that he had been in communication with Helen Mrowiec, Countryside Sites Team Leader, Flintshire County Council. Helen was the leading Officer on the project, following the departure of Mr Saul Burton.

In order to gain an understanding of the issues being reported, a site meeting had been arranged on Thursday 15th April 2021.

Councillors J. Davies and L. Rosedale reported that they had attended the site meeting with Countryside and Engineering officers of Flintshire County Council.

At the meeting it was confirmed that from an Engineering prospective, no further vibration reductions could be achieved. However, it was noted by Officers that the speed of traffic travelling on the village road exceeded the current highway speed limits.

It was agreed that a request be made to the Highway Authority for a traffic speed survey with a view to installing/improving highway speed awareness along this road.

An issue with the pedestrian gate was also discussed and it was agreed that the gate would be reinstalled enabling it to be self-closing.

07/21 STREETSCENE SERVICES

Members reported the following issues: -

Pothole repairs Brynford Village Road.

A55 – Litter and debris thrown into plantation and road verge.

Milwr Road – Overgrown trees along barriers are in need of trimming .

Dolphin Lay By – Give Way road markings required at entrance to lay by.

Glan Yr Afon Inn – Road Junction Highway markings need remarking.

Brynford Hill – Roadside verge in need of de-littering.

08/21 LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021 FOR COMMUNITY AND TOWN COUNCILS' SECTOR

Members have received a copy of the Summary Report and notes provided by the Clerk.

Members considered the report advising of the implications that the Act would have on council procedures in the future.

It was agreed that the council would work towards implementing the requirements of the Act within its current resources.

09/21 FINANCIAL ASSISTANCE PROVIDED TO CHURCHES AND CHAPELS

The Council has received guidance from the National Association of Local Councils on the interpretation of current legislation indicating whether a Community Council may provide financial assistance to the above.

Attached for members is a copy of the information received setting out the current relevant legislation, which needs to be considered when approving financial assistance to religious bodies.

Members will note that the powers in the 1894 Act prohibit the council's involvement in property relating to the affairs of the church e.g. the maintenance or improvement in property relating to the affairs of the church.

The guidance also provides examples of legislation which may have been used by councils in the past to make such payments and the rationale why these powers are deemed inappropriate or overridden by the 1894 Act.

The summary of the guidance recommends that councils should be mindful of the current legal legislation and consider whether it is prudent to take a course of action that it cannot be certain is legally valid.

Members considered the information received, reporting that such assistance was an integral part of many communities, providing valuable assets to community life. Members further reported that financial contributions made by councils ensured the long term viability of cemetery provision within communities.

RESOLVED:

That letters be sent to the Church and Chapel Bodies advising of the information that the council has received : Stating that any future payments will be deferred until such time that the council has received further clarification on this matter.

That a letter be sent to Mr R. Roberts MP and H. Blythyn AM requesting that this issue be raised with the appropriate Government Ministers.

10/21 PANT Y PWLL DWR QUARRY LIAISON COMMITTEE

Correspondence has been received from the Planning Minerals Officer, Flintshire County Council, advising of the recommencement of the liaison committee.

Virtual meetings of the committee would be held in June and December.

Members welcomed the information and look forward to receiving an invitation in the future.

11/21 MATCH FUNDING SCHEME – IMPROVEMENTS TO CHILDREN’S PLAY AREAS 2021/22

Flintshire County Council has written to the council advising that a condition survey has been commissioned by Aura Play Unit, who manage the maintenance of the county play facilities. Whilst no major defects have been identified, there were a number of minor ones - mostly due to usage and age of the play facilities which need addressing.

The Clerk advised that by agreeing to participate in this year’s match funding programme, it may provide an opportunity for the council to address these issues in a cost efficient way.

Members agreed to participate in the scheme, requesting that a programme of works and costings be provided for the council’s further consideration.

12/21 BRYNFORD RECREATION GROUND – APPLICATION FOR USE OF GROUND BY CARMEL JUNIORS FC FOR TRAINING

The council had received the above application for the use of the ground on Tuesdays (6 -7 pm) for training and Sundays for occasional matches of up to 90 minutes.

Members considered the application and agreed that the club could use the ground for the Tuesday training session only up to the end of June 2021 on the understanding that no formal matches would be played at any time without the consent of the council.

13/21 COMMUNITY POLICING REPORTS AND COMMUNICATION

PCSO Conner Freel had written to the Council, advising that he was able to meet representatives of the community and undertake a walk-about to look at any policing issues that may be included on the policing patrol plans in the future.

Members again expressed their frustration of the withdrawal of the monthly crime report provided by North Wales Police and advised that the attendance of an officer at a virtual meeting would be most helpful.

RESOLVED:

That the Clerk would send an invitation to North Wales Police requesting that an officer attend a future virtual meeting of the council.

14/21 GLAN YR AFON INN DOLPHIN – SITING OF STATIC CARAVAN

Further to Minute No. 104/21 at which members had reported that a static caravan situated at the above property appeared to be being used for residential purposes.

The Clerk reported that following reporting the above matter to the Planning Authority, a site inspection had been undertaken by a Planning Enforcement Officer and that a Planning Enforcement Warning Notice had been issued.

15/21 DEVELOPMENT AND CONSTRUCTION WORKS AT THE CROOKED HORN INN, BRYNFORD

Further to Minute No. 106/21, the Clerk reported that a Planning Officer had responded to the council's enquiry, advising that a site inspection had been undertaken and that a planning application was being presented to the Planning Authority Committee in May.

16/21 PLANNING APPLICATIONS

062392

Application for prior notification of proposed demolition.
Delfryn, Brynford, Holywell, CH8 8AD

RESOLVED:

That the council has no objections.

A) PEN -Y- GARREG FARM, MILWR

Members reported that the erection of a commercial building had been constructed at the entrance to the above property. The council had not received any consultation from the Planning Authority, despite reporting this issue some months ago. Members requested that this matter be reported again to the Planning Authority

B) HGV VEHICLE BODY BUILDING UNIT, MILWR ROAD

It was reported that HGV vehicles, delivering materials to the above commercial premises were being unloaded within the highway and nearby laybys. Members considered that this was not appropriate and causing potential hazards to highway users. Members requested that this matter be brought to the attention of the appropriate authority.

17/21 INTERNAL AUDIT FOR THE YEAR ENDING 31ST MARCH 2021

JDH. Business Services Ltd the Council's appointed Internal Auditor had written to the Council confirming that the yearend audit had been concluded and approved.

A Report of Recommendations made by the auditor was given to members by the Clerk.

RESOLVED:

That the recommendations made by the auditor were approved and would be undertaken by the Council.

18/21 WALES AUDIT: ANNUAL RETURN REPORT YEAR ENDING 31ST MARCH 2021

The Clerk reported that a copy of the completed Annual Return had been provided to all Members of the council. Upon approval of the Annual Return, the document and supporting documentation would be submitted to the council's external auditor. Copy of the Notice of Audit and a copy of the Return would also be posted on the council's website.

RESOLVED:

That the Annual Return was approved by the council.

19/21 ACCOUNTS FOR PAYMENT

RESOLVED:

That the following accounts were approved for payment: -

1669) Scottish Power - Energy Charges (P.C.A.1957s111)	£377.31
1671) JDH Business Services Ltd – Audit Fees (L.G.A.1972s112)	£191.52
1672) A. Roberts – Clerk's Salary (L.G.A.1972s112,131)	£745.33
1673) H.M. Revenue & Customs PAYE (L.G.A.1972s112)	£202.21
1674) Came & Company – Insurance Renewal (L.G.A.1972,s111)	£1,447.71
1675) S Jones Business Solutions Ltd – Payroll Fees (L.G.A.1972s112)	£123.64
1676) Welsh Water – Changing Rooms Water Fees (L.G.(M.P.) A.1953 S.4)	£49.41

1677) Canon UK Ltd – Lease of photocopy machine. (L.G.A.1972s111)	£6.45
1678) Society of Local Council Clerks - Membership Fee (L.G.A.1972s140,111)	£92.50

20/21 DURATION OF THE MEETING

The meeting commenced at 7.00pm and was closed at 8.25pm.

CHAIRMAN _____