

BRYNFORD COMMUNITY COUNCIL

CYNGOR CYMUNED BRYNFFORDD

Minutes of the Annual General Meeting held 10th May 2022

PRESENT:

Councillor L. O'Hare – Chairman

Councillor N. Hughes

Councillor G. Legg

Councillor L. Rosedale

Councillor T. Stephenson

Councillor P. Wahl

APOLOGIES FOR ABSENCE:

Councillor P. Davies

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

01/22 APPOINTMENT OF CHAIRMAN

Proposed by Councillor T. Stephenson and seconded by Councillor P. Wahl, Councillor L. O'Hare was unanimously appointed as Chairman for the ensuing year.

02/22 APPOINTMENT OF VICE CHAIRMAN

Proposed by Councillor N. Hughes and seconded by Councillor P. Wahl, Councillor G. Legg was unanimously appointed as Vice Chairman for the ensuing year.

**03/22 APPOINTMENT OF REPRESENTATIVES ONTO OUTSIDE BODIES AND
SUB COMMITTEES**

RESOLVED:

That this item be deferred until such time that the Council had completed the co-option of Members onto the Council.

**04/22 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN RELATION TO THE BUSINESS ON
THE COUNCIL MEETING AGENDA**

No members of the public were in attendance.

05/22 DECLARATION OF INTEREST

No declarations of interest were declared in respect of the business on the agenda.

06/22 MINUTES

RESOLVED:

That the minutes of the virtual meeting held on the 12th April 2022 were approved as a correct record.

07/22 STREETSCENE SERVICES

Flaxfield Close, Calcoed – Vehicles parking on greenspace.

Councillor N. Hughes reported that the vehicle had been moved to a more appropriate location.

08/22 CODE OF CONDUCT TRAINING FOR ALL MEMBERS OF THE COUNCIL

The Clerk reported that Flintshire County Council had advised that Code of Conduct Virtual Training events were being provided during May and June. The Council had also been advised that under the Local Government and Elections (Wales) Act 2021, all members were required to attend the training. The Clerk advised that he would confirm the training date and details.

09/22 COMMUNITY LITTER PICK BRYNFORD COMMON SATURDAY 23rd APRIL

The Clerk reported that the event had been very well supported with 25 residents turning out on the day with some using their own vehicles including a tractor. Large areas of the common had been cleared of litter.

Holywell Golf Club had very kindly provided refreshments for all the volunteers.

Members requested that letters of thanks be sent to the supporters of the event.

10/22 LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021

Further to Minute No. 151/22, the Councillor L. Rosedale reported that he had discussed the specifications and costings with Mr P. Jones Holywell Computers, and confirmed that the proposed specification would enable persons to join the meetings by virtual means and the Council to return to face to face meetings.

The Clerk reported that Ysceifiog Community Council had agreed to finance 50% of the cost of the IT equipment.

RESOLVED:

That the Clerk proceeds with the procurement of the IT equipment and installation of the required software systems by Holywell Computers.

11/22 COMMUNITY POLICING

Further to Minute No. 152/22, the Clerk reported that a response had been received from PCSO C. Freel following the Council's request for a site visit at BoWeld Truck Bodies on Milwr Road.

PCSO Freel reported that management advice had been provided to the concerns being raised over the unloading of heavy goods vehicles on Milwr Road and that he was waiting for a further response from the Operations Manager following the meeting.

PCSO Freel further advised that should he receive any further evidence or complaints, then he would return for further discussions with them.

Members reported that the highway was still being used as a parking area for offloading vehicles being transported to the unit.

The Chairman requested that members ask residents to record any further incidents which could be provided to PCSO Freel for further consideration.

12/22 INTERNAL AUDIT OF ACCOUNTS FOR THE YEAR 2021/22

The Clerk reported that JDH Business Services Ltd, the Council's appointed Internal Auditor, had approved and completed the audit of accounts for the year 2021/22.

Copies of the Audit Report had been provided to members. The audit findings and recommendations were noted and would be implemented by the Council.

13/22 COMMUNITY COUNCIL ELECTIONS 5TH MAY 2022 - FILLING OF VACANCIES BY CO-OPTION

Further to Minute No. 155/22, the Clerk confirmed that following the Council elections, the three vacancies that exist on the Council may be filled by co-option. The Council agreed that Notice of Co-Option be placed on the Public Notice Board and Council Website. Applications received would be considered at the June meeting of the Council.

14/22 BRYNFORD RECREATION GROUND HIRE OF FOOTBALL FACILITIES

Mr G. Roberts the Manager of Brynford Rams Football Team had written to the Council advising that he would not be hiring the football ground for 2022/23 due to the team being disbanded. He conveyed his thanks to the Council for the support that the Council had given the team over the past years.

The Clerk reported that Mr T. Doyle, Manager of Holywell Juniors Football Team, had contacted the Council requesting the hire of the football ground for the 2022/23 season.

Members agreed to the hire of the facility subject to the satisfactory completion of the hire agreement application.

15/22 BRYNFORD CHILDREN'S PLAY AREA - UPGRADING MATCH FUNDING SCHEME

Aura Leisure Services Officer Mr R. Roberts had advised the Council that the agreed provision of the new boundary fence and added items of play equipment had been completed. Also, it is possible to replace the existing kissing gate to the play area with a single self-closing gate should the Council agree.

Members agreed to this.

16/22 APPLICATIONS FOR FINANCIAL ASSISTANCE

- A) Rhes -Y-Cae and Moel-Y-Crio Sheepdog Trials and Show 2022

RESOLVED:

That a grant of £100 was approved.

17/22 ITEMS RAISED BY MEMBERS

- A) Councillor P. Wahl requested that a further letter be sent to the Planning Authority regarding:-
- *The structural condition of Henblas, Brynford.
 - *Development work being undertaken at Dryll, Milwr Road without consulting the council.
- B) Councillor T. Stephenson advised that car parking at Glan Clwyd Hospital site had become impossible following the removal of the park and ride service. He requested that this be brought to the attention of H. Blythyn MS.

18/22 ACCOUNTS FOR PAYMENT

RESOLVED:

That the following accounts were approved for payment: -

1743) Welsh Water – Changing Rooms	£48.09
1744) A. Roberts – Clerk’s Salary & Establishment Allowance	£832.00
1745) H.M. Revenue & Customs - PAYE	£239.05
1746) JDH Business Services Ltd – Internal Audit Fees	£270.00
1747) Society of Local Council Clerks – Membership Fees	£107.50
1748) Hiscox Insurance Company Ltd -Insurance Fees	£1,724.70
1751) Rhes-Y-Cae and Moel-Y-Crio Sheepdog Trials Show – Grant	£100.00
1750) Flintshire County Council – Match Funding Brynford Play Area	£5,000.00

19/22 DURATION OF THE MEETING

The meeting commenced at 7.00pm and was closed at 8.30 pm.

The next meeting of the council will be Tuesday 14th June 2022 commencing at 7.00 pm.

CHAIRMAN
