

**BRYNFORD COMMUNITY COUNCIL**

**CYNGOR CYMUNED BRYNFFORDD**

Minutes of the virtual meeting held 12th April 2022

**PRESENT:**

**Councillor L. O'Hare - Chairman**

**Councillor D. Jones**

**Councillor P. Davies**

**Councillor N. Hughes**

**Councillor G. Legg**

**Councillor L. Rosedale**

**Councillor T. Stephenson**

**Councillor P. Wahl**

**APOLOGIES FOR ABSENCE:**

**Councillor T. Alcock**

**Councillor J. Davies**

**IN ATTENDANCE:**

**Mr. A. Roberts – Clerk to the Council**

**ITEMS RAISED BY MEMBERS OF THE PUBLIC IN RELATION TO THE BUSINESS ON THE COUNCIL MEETING AGENDA**

No members of the public were in attendance.

**145/22 DECLARATION OF INTEREST**

No declarations of interest were declared in respect of the business on the meeting agenda.

**146/22 MINUTES**

**RESOLVED:**

That the minutes of the virtual meeting held on the 8<sup>th</sup> March 2022 were approved as a correct record.

**147/22 STREETSCENE SERVICES**

Members reported the following issues :-

\*Brynford Hill - A number of potholes in need of repair.

\*Glan yr Afon Lane to Dolphin Layby - Hedges overgrown obstructing the highway.

\*Glan yr Afon to Dolphin Cottages – Road surface in poor condition.

\*Flaxfield Close, Calcoed – Vehicles parking on greenspace.

**RESOLVED:**

That the Clerk will report the above matters to Streetscene Services.

**148/22 PARKING OF VEHICLES DURING RESTRICTED ZONE - BRYNFORD HILL**

Further to Minute No 147/22, the council had received confirmation from the Enforcement Officer, Flintshire County Council, that advisory letters had been distributed to residents living within the parking restriction zone Brynford Hill. Members reported that since this action, the vehicular congestion issue had much improved.

Members requested that a letter of thanks be sent to the Enforcement Officer.

**149/22 ONE VOICE WALES TRAINING EVENTS AND MEMBERSHIP**

The Clerk reported that the training event schedule had been received for April. One Voice Wales was also promoting a membership offering a 50% reduction in the first year of membership.

Members considered the request but declined to become members at this time.

**150/22 COMMUNITY LITTER PICK - BRYNFORD COMMON SATURDAY 23<sup>RD</sup> APRIL**

Councillor D. Jones advised that the banner advertising the event would be erected on the village green this week. Cllr P. Davies advised that she had posted an advert on the Brynford Facebook page. The Clerk advised that support from Mr J. Ward, Pet Cemetery and Streetscene was in place.

Holywell Golf Club has kindly agreed to provide light refreshments to supporters of the event.

**151/22 LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021**

Further to Minute No. 138/22, the Council had received a response from the Minister for Finance and Local Government Rebecca Evans AS. Ms Evans advised that she was not previously aware of the survey and would discuss the report at her next meeting with One Voice Wales.

The Clerk advised that Ms Evans had highlighted that the minimum requirement to hold Hybrid meetings is that those in attendance can hear and be heard.

On this basis, the Clerk had looked at the IT requirements that the Council would need in order to facilitate such meetings. A copy of the anticipated capital and revenue costs had been received by the council. The Clerk further advised that as Clerk to Ysceifiog Community Council, that they had considered the same issue. The council had agreed that it would be willing to share the capital costs of the expenditure with Brynford Community Council.

It was agreed that Cllr L. Rosedale would look at the proposed IT requirements and report back to the council.

### **152/22 COMMUNITY POLICING**

Further to Minute No. 140/22 the Clerk reported that no response had been received from PCSO Freel following the Council's request for a site visit to the Heavy Goods Building Unit, Milwr Road.

Members reported again that the highway was being used as a parking area for offloading vehicles being transported the unit.

It was agreed that a further request be made to PCSO Freel for assistance.

### **153/22 INTERNAL AND EXTERNAL AUDIT OF ACCOUNTS FOR THE YEAR 2021/22**

The Council has received Notice that the Internal Audit of the accounts will take place on the 14<sup>th</sup> April 2022.

The External Audit, in accordance with the new audit arrangements, will be required to be submitted by the 30<sup>th</sup> June 2022.

### **154/22 PLANNING APPLICATIONS**

A) **Ref:**           **064227**

**Proposal:**   Application for removal or variation of a condition following grant of planning permission (056297)

**Location:**    Ferndale, Brynford, Holywell, Flintshire, CH8 8BB

#### **RESOLVED:**

That the Council has no objections to the above application.

### **155/22 COMMUNITY COUNCIL ELECTIONS 5<sup>TH</sup> MAY 2022**

The council has received confirmation from the Returning Officer that Brynford Community Council would be an Uncontested Election.

7 Nominations had been received and duly appointed, leaving three vacancies that could be filled by co-option at the council's Annual General Meeting to be held on the 10<sup>th</sup> May 2022.

The Clerk advised that Councillor Trevor Alcock had decided to retire from the council. All members extended their warmest wishes and gratitude to Trevor for the many years of service that he had provided to the council and the community.

It was agreed that a letter of thanks be sent to Trevor.

### **156/22 BRYNFORD RECREATION GROUND**

An application to hire the ground and changing room facilities for the summer season 2022 had been received from Ysceifiog Senior Football Club.

Members agreed to the hire for a fee of £250 for the season.

### **157/22 USE OF PREMISES FOR BUSINESS USE AND DISTURBANCE TO RESIDENTS**

Members reported that a property at Maes Cynfaen was being used for business use causing noise disturbance to adjacent residents during evenings and weekends.

It was agreed that an enquiry be sent to the Environmental Health and Planning Department, Flintshire County Council seeking advice on this matter.

**158/22 DRAFT CONTRACT OF EMPLOYMENT FOR CLERK TO THE COUNCIL**

Further to Minute No. 121/22, the External Audit has recommended that the Council provide a Contract of Employment for the Clerk. As instructed the Clerk has prepared a draft model for consideration by the Council.

Members reported that the draft contract offered a greater understanding of the rolls and responsibilities for both the Council as an employer and the Clerk as an employee.

**RESOLVED:**

That the Draft Contract be approved by the council.

**159/22 ACCOUNTS FOR PAYMENT.**

**RESOLVED:**

That the following accounts were approved for payment: -

1733) A. Roberts – Clerk’s Salary & Establishment Allowance	£832.00
1734) H.M. Revenue & Customs - PAYE	£239.05
1735) A. Roberts – Microsoft Licence Fees	£67.68
1736) Scottish Power Ltd – Energy fees changing rooms.	£92.99
1737) Audit Wales – Audit Fees 2020/21	£360.00
1738) Information Commissioner - Registration Fees	£40.00
1739) One Voice Wales – Training Fees	£100.00
1740) L. Rosedale - GoTo Meeting Hosting Fees	£144.00
1741) Deeco Lighting – New LED Lamps	£2,100.00
1742) Scottish Power Ltd – Energy fees Street Lighting.	£731.20

**160/22 DURATION OF THE MEETING**

The meeting commenced at 7.00pm and was closed at 8.30 pm.

The next meeting of the council will be on Tuesday 10<sup>th</sup> May 2022 commencing at 7.00 pm.

**CHAIRMAN**

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