

## Tuesday 27th September 2022

Dear Councillor,

Notice is hereby given that a meeting of Brynford Community Council, will be held on Tuesday 27<sup>th</sup> September 2022 at Brynford C.P. School commencing at 7.00pm, for the purpose of transacting the following business:-

The meeting may be joined virtually by telephone conference.

(Should any members of the public wish to gain access to the meeting by telephone, please contact the Clerk to advise, at least three days prior to the meeting).

Yours faithfully,

A. Roberts

Clerk to the Council

### AGENDA

#### HM QUEEN ELIZABETH II

Before the commencement of the meeting the council will hold one minutes silence in honour of her late majesty.

1. ITEMS RAISED BY MEMBERS OF THE PUBLIC IN ATTENDANCE IN CONNECTION WITH THE BUSINESS OF THE COUNCIL

2. DECLARATION OF INTEREST.

To receive Declaration of Interest from members in respect of any business on the agenda.

3. MINUTES

To approve the minutes of the meeting held 12<sup>th</sup> July 2022.

4. MATTERS ARISING FROM THE MINUTES

A) **Streetscene Services – To receive any issues that need reporting to the services area.**

B) **Email Accounts for Members of the Council.**

C) **Enclosure of Common Land – Calcoed lane, Brynford.**

D) **St. Michaels Church Cemetery – Accumulation of spoil.**

- E) **Parking of vehicles B5121 during restricted time zone.**
- F) **Distribution of Halkyn Mountain News Letter.**
- G) **Provision of Christmas tree Brynford Village Green.**
- H) **To consider any other matters arising from the minutes.**

**5. CORRESPONDENCE RECEIVED**

- A) **Natural Resources Wales – Fly tipping of manure/agricultural wastes.**
- B) **One Voice Wales – Training events programme September 2022**
- C) **Code of Conduct Training Wednesday 12<sup>th</sup> October 2022**
- D) **Brynford Village Green and Recreation Ground – Revitalising Trusts Program.**
- E) **Visit by Independent Members of the Standards Committee.**
- F) **Remote Meetings – Partnership working with Nannerch Community Council**
- G) **Joint meeting of the Standards Committee and Town & Community Councils on Monday 7<sup>th</sup> November at 6.00pm.**
- H) **Use of Brynford Recreation Ground by Whitford Young Farmers Sunday 25<sup>th</sup> September.** – Following consultation with the Chairman to advise that the use of the recreation ground has been approved.
- I) **Nominations and Appointment for the Standards Committee**
- J) **To consider any other correspondence received since the dispatch of the agenda.**

**6 PLANNING APPLICATIONS CONSULTATIONS**

The following applications have been received and considered during recess of the council.

- A) **0115/22**  
 Amendments to submitted application 0115/22  
 Permanent retention of four glamping pods with car parking space granted under planning permission 057997.  
 Glamping Pods at Derwen Bach, Derwen Bach Junction, A5026, Milwr, CH8 8HE

**B) 0270/22**

Proposed rear two storey extension to form additional habitable space with bedroom and en-suit at first floor.

Land adjacent to Bryn Rhew, Bryn Sannan.

**RESOLVED :**

That no objections were raised.

**C) To consider any Planning Applications received following the despatch of the agenda.**

**7. COMMUNITY POLICING**

**8. REPRESENTATIVES REPORTS**

**A) West Flintshire Town & Community Councils Working Group – Next meeting to be held 10<sup>th</sup> October for 6.00pm.**

**9. ITEMS RAISED BY MEMBERS**

Construction works ongoing at Paradise Park, Milwr.

**10. APPLICATIONS FOR FINANCIAL ASSISTANCE**

**A. Whitford Young Farmers Club.**

**11. APPOINTMENT OF REPRESENTATIVES ON TO OUTSIDE BODIES**

Attached for members information is list of the current representation.

**12. DRAFT POLICY - RETENTION OF DOCUMENTS AND CORRESPONDENCE**

The council require a wide variety of documents for transacting its business and is committed to retaining these documents in a format and for periods of time.

To enable to have a clear understanding of what information and records are held and for how long, the council is required to have in place a Document Retention Policy.

**RECOMMENDATION :**

That the council considers and adopts the draft Retention of Documents Policy with Members have received.

**13. DATE OF NEXT COUNCIL MEETING**

Following the deferral of the September meeting until the 27<sup>th</sup>. The October meeting is scheduled for October the 11<sup>th</sup>. To consider deferring the October meeting and holding the next meeting of the council on November 8<sup>th</sup>.

**14. ACCOUNTS FOR PAYMENT**