

**BRYNFORD COMMUNITY COUNCIL**

**CYNGOR CYMUNED BRYNFFORDD**

Minutes of the Meeting held 27th September 2022 at Brynford CP School.

**PRESENT:**

**Councillor L. O'Hare– Chairman**

**Councillor N. Acott**

**Councillor N. Hughes**

**Councillor D. Jones**

**Councillor P. Wahl**

**APOLOGIES FOR ABSENCE:**

**Councillor J. Davies**

**Councillor P. Davies**

**Councillor G. Legg**

**Councillor L. Rosedale**

**Councillor T. Stephenson**

**IN ATTENDANCE:**

**Mr. A. Roberts – Clerk to the Council**

**53/22 HM QUEEN ELIZABETH II**

Following the passing of Her Majesty Queen Elizabeth II, the chairman invited members to join her in a minute's silence before the commencement of the meeting.

**54/22 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN RELATION TO THE BUSINESS ON THE COUNCIL MEETING AGENDA**

No members of the public were in attendance.

**55/22 DECLARATION OF INTEREST**

Councillor D. Jones declared an interest in Agenda Item 10 A. Application for financial assistance - Whitford Young Farmers.

**56/22 MINUTES**

**RESOLVED:**

Proposed by Councillor P. Wahl and seconded by Councillor D. Jones, the minutes of the meeting held on the 18<sup>th</sup> July 2022 were unanimously approved as a correct record.

### **57/22 STREETSCENE SERVICES**

Members reported the following matters: -

- Milwr Road – Highway verge near junction to Glan Yr Afon in need of cutting.
- Naid Y March, Bridleway – Provision of dog faeces waste bin required.
- Brynford Hill - Verge in need of de-littering.
- B5121 Brynford Hill – Parking of vehicles on highway during restricted zone time. The council had been informed that Enforcement Officers were monitoring the area as part of their patrol. – Members reported that vehicles were still being parked within the restriction zone causing highway congestion.

#### **RESOLVED:**

That the above matters be reported to Streetscene Services.

### **58/22 ENCLOSURE OF COMMON LAND - CALCOED LANE BRYNFORD**

Further to Minute Number 43/22, the chairman advised that an invitation to attend a meeting had been received from Flintshire County Council Legal Services.

Unfortunately, no members had been available to attend.

The Legal Officer had advised that on making further enquires, it had been established that the area of land was not in the ownership of Grosvenor Estates and has been subject to a private sale.

Members requested that a request be sent to Legal Services for an update and progress report.

### **59/22 PROVISION OF NEW EMAIL ACCOUNTS FOR MEMBERS OF THE COUNCIL**

Further to Minute No 44/22, some members reported that they had not completed the installation of the council's new email on their devices.

The Clerk reiterated the need for its completion and that assistance was available via the Council's IT Administrator.

Members agreed that a further update would be provided at the next meeting of the council.

### **60/22 ST. MICHAEL'S CHURCHYARD – ACCUMULATION OF SPOIL FROM INTERNMENTS**

Further to Minute No. 50/22, the Clerk reported that the Council had been advised that the Parochial Church Council noted the council's concerns. However, they were unable to give instructions to funeral directors to remove surplus spoil from opening graves.

Mitigation measures were being undertaken to use the accumulation of spoil for the creation of a wildflower garden.

**61/22 PROVISION OF CHRISTMAS TREE 2022**

The Clerk reported that an estimation of cost for the supply, erection and removal of the Christmas tree had been received. Members requested that a further estimation be sought from Grosvenor Estates Department.

**RESOLVED:**

That the Chairman be granted designated powers to consult with the Clerk and place the order with the provision of the tree.

**62/22 CORRESPONDENCE RECEIVED**

- A) One Voice Wales Training Events – September/ October.
- B) Visit by independent members of the Standards Committee.

**RESOLVED:**

That the above correspondence be received.

**63/22 CODE OF CONDUCT TRAINING**

The council had received notice that the Monitoring Officer, Flintshire County Council was holding a further code of conduct training event on Wednesday 12<sup>th</sup> October 2022.

**RESOLVED:**

That Councillors P. Davies, D. Jones, N. Hughes, L. O'Hare, and G. Legg together with the Clerk would attend the training event.

**64/22 NOMINATIONS AND ELECTION FOR MEMBERS TO THE STANDARDS COMMITTEE**

The council has received notice of six nominees standing for the above committee. The council has been requested to consider and confirm first and second preference.

**RESOLVED:**

That members nominated Councillor Ray Faulder-Jones and Jayne Morris as first and second nominations.

**65/22 JOINT MEETING OF THE STANDARDS COMMITTEE AND TOWN AND COMMUNITY COUNCILS**

Notice had been received that a meeting of the above committee would be held on 7<sup>th</sup> November 2022.

**RESOLVED:**

That Councillors L. O'Hare and the Clerk would attend.

## **66/22 PLANNING APPLICATION CONSULTATIONS**

Applications **A** and **B** have been received and considered during recess of the council.

### **A) 0115/22**

Amendments to submitted application 0115/22.

Permanent retention of four glamping pods with car parking space granted under planning permission 057997.

Glamping Pods at Derwen Bach, Derwen Bach Junction, A5026, Milwr, CH8 8HE.

### **B) 0270/22**

Proposed rear two storey extension to form additional habitable space with bedroom and en-suite on the first floor.

Land adjacent to Bryn Rhew, Bryn Sannan.

#### **RESOLVED:**

That no objections were raised. xxx

### **C) 0034/22**

Proposed alterations and extension.

Dolphin Cottage, Whitegates Junction to Chapel, Milwr, Holywell. CH8 8HE.

#### **RESOLVED:**

That the Council has no objections.

- **Paradise Pride, West of the A5026, Northop Road, Milwr, Holywell, CH8 8BE.** Members reported that further fly tipping and building construction was ongoing.
- **Delfryn, Brynford Hill, Holywell, CH8 8AD**  
Members reported that a static caravan had been sited at the site. No planning consultation notice for this had been received by the council.
- **Henblas Farm, Milwr, Holywell CH8 8BB**  
Members again raised concern about the condition of the building falling into disrepair and requested that a further letter be sent to Planning Services, Flintshire County Council seeking an intervention.

#### **RESOLVED:**

That the above matters be brought to the attention of the Head of Planning Services, Flintshire County council.

**67/22 RACECOURSE FARM, BABELL, HOLYWELL, CH8 8PR**

Members reported that the burning of imported waste material was being undertaken at weekends on land adjacent to the above property.

**RESOLVED:**

That this matter be brought to the attention of Natural Resources Wales.

**68/22 APPLICATIONS FOR FINANCIAL ASSISTANCE**

A) Whitford Young Farmers

**RESOLVED:**

That a grant of £100 was approved.

**69/22 APPOINTMENT OF REPRESENTATIVES ONTO OUTSIDE BODIES**

The Chairman reported that the appointment for the representative for Brynford C P School Governing Body was still vacant. Members agreed that, given Councillor P. Davies' past experience and activities in the community, she would have the right attributes for the position.

**70/22 ADOPTION OF DRAFT POLICY – RETENTION OF DOCUMENTS**

The Clerk reported that the above policy was to ensure that the Council understood the type of data the council holds and the importance of its retention for a stipulated period.

**RESOLVED:**

That the draft policy be adopted by the Council.

**71/22 DATE OF NEXT MEETING OF THE COUNCIL**

The chairman advised that due to the deferment of the October meeting of the Council, following the death of H.M. Queen Elizabeth, that the Council's next meeting will be on Tuesday 8<sup>th</sup> November 2022.

**72/22 ACCOUNTS FOR PAYMENT**

**RESOLVED:**

That the following accounts were approved for payment: -

1769) Scottish Power Ltd – Street Lighting Energy Fees	£1,728.35
1770) Flintshire County Council – Summer Playscheme Fees	£1,540.00
1771) L. Rosedale – Go-To Meeting Web Hosting Fees	£54.00

1772) Canon UK Ltd – Copy Fees	£35.80
1773) T. Stephenson – Member’s Expenses Allowance	£150.00
1774) P. Davies – Member’s Expenses Allowance	£150.00
1775) Flintshire County Council – Election Admin Fees	£223.43
1776) Canon UK Ltd – Copy Fees	£33.64
1777) S. Jones Business Solutions Ltd – Payroll Admin Fees	£124.87
1778) Treetops Environmental – Grass Cutting Fees	£110.00
1779) A. Roberts – Supply of poppy Wreath	£50.00
1780) Scottish Power Ltd – Changing Rooms Energy Fees	£116.11
1781) A. Roberts – Microsoft Email Account Fees	£59.40
1782) A. Roberts – Vodafone Contract Fees (July Aug Sept)	£16.50
1783) A. Roberts – Norton Anti-Virus Subscription	£52.50
1784) H.M. Revenue & Customs - PAYE	£239.05
1785) A. Roberts – Clerk’s Salary & Establishment Allowance	£832.00
1786) H.M. Revenue & Customs – PAYE (October)	£239.05
1787) A. Roberts – Clerk’s Salary & Establishment Allowance (October)	£832.05

**73/22 DURATION OF THE MEETING**

The meeting commenced at 7.00pm and was closed at 8.45 pm.

The next meeting of the council will be on Tuesday 8<sup>th</sup> November 2022 at Brynford CP School commencing at 7.00 PM.

**CHAIRMAN**

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