

BRYNFORD COMMUNITY COUNCIL

CYNGOR CYMUNED BRYNFFORDD

Minutes of the Meeting held on the 14th April 2023 at Brynford CP School.

PRESENT:

Councillor L. O'Hare – Chairman

Councillor P. Davies

Councillor L. Rosedale

Councillor T. Stephenson

Councillor P. Wahl

APOLOGIES FOR ABSENCE:

Councillor N. Acott

Councillor J. Davies

Councillor D. Jones

Councillor G. Legg

County Councillor S. Jones

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

165/23 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN RELATION TO THE BUSINESS ON THE COUNCIL'S MEETING AGENDA

No members of the public were in attendance.

166/23 DECLARATION OF INTEREST

No declarations of interest were reported in respect of the agenda for the Council meeting.

167/23 MINUTES

RESOLVED:

Proposed by Councillor T. Stephenson and seconded by Councillor P. Wahl, the minutes of the meeting held on the 14th March 2023 were unanimously approved as a correct record.

168/23 STREETSCENE SERVICES

Further to Minute No 150/23, Mr Sean O'Donnell, Housing Services Manager, had written to the Council thanking them for its kind letter of gratitude.

Members reported the following issues: -

- A. Brynford Village Road – Potholes and deterioration of road the surface.
- B. A55 Layby backing onto Milwr Road. Despite reporting the littering of the verge for several months, no action had been taken by the Highway Authority to delitter the area.
- C. Brynford Hill, near Tollgate Cottage – Highway verge hedge protruding into the highway.

RESOLVED:

That the above issues be reported to Streetscene Services.

169/23 BRIDLEWAY PEN Y BALL TO CALCOED, BRYNFORD – CONDITION OF TRACK SURFACE.

Further to Minute No 152/23, the Clerk reported that the Rights of Way Officer had advised the Council that the Bridleway would be inspected, and the findings reported back to the Council.

170/23 BRYNFORD CP SCHOOL LETTINGS POLICY

_____ Further to Minute No. 153/23, the Chairman reported that she and Councillor L. Rosedale had considered the information that had been received from the Chairman of Brynford School Governors, following the meeting in March
Given the constraints of the current School Lettings Policy, it was agreed that the school could not be used as a community facility and the use of any facilities would need to be approved by the School Governing Body.

171/23 REMOVAL OF POST OFFICE LETTER BOX, FORMER POST OFFICE BRYNFORD

_____ Further to Minute No 154/23, the Clerk reported that he had been in a long and protracted communication engagement with Royal Mail Customer Services. Despite a number of requests as to the proposed location for the replacement letter box, the only forthcoming information received was that it would be located at Bryn Sannan Road, Brynford. Post Code CH8 8BB.

Members expressed their frustration as to the lack of consultation on agreeing a location for the letter box that best serves the community.

RESOLVED:

That the matter be referred to Mr Rob Roberts MP, seeking his assistance to obtain a satisfactory response from Royal Mail.

172/23 REMOVAL OF TREES AT MAES CYNFAEN CALCOED, BRYNFORD

Further to Minute No 133/23 the Council had received a further request from a resident for the tree that had been removed from Maes Cynfaen, Brynford to be replaced. Members agreed, subject to obtaining the landowner's consent, that a tree would be provided in the Autumn as part of the Coronation celebrations.

173/23 CORRESPONDENCE RECEIVED

- A) **Electoral Administration and Reform – White Paper.**
- B) **Recommendations of the Independent Review of the Ethical Standards Framework (Richard Penn report).**
- C) **Notice - One Voice Wales – Wrexham and Flintshire Area Committee Meeting - Tuesday 11th April.**

RESOLVED:

That the above information be received.

174/23 FILLING OF VACANCY ON THE COUNCIL

The Clerk reported that Councillor Jean Davies had decided to retire from the Council. Her current health condition had not improved sufficiently enough to resume her duties as a Community Councillor. Members expressed their sadness and regret on learning the news and paid tribute to the outstanding work and support she had provided to the community and the Council over many years.

Members requested that a commemorative service gift be provided in recognition of Jean's services.

The Clerk advised that following the retirement of Councillors J. Davies and N. Hughes, two vacancies currently existed on the Council. It was agreed that the Returning Officer be advised of the vacancy and that Official Notice be displayed on Public Notice Boards.

175/23 DEVELOPMENT OF SOCIAL MEDIA PLATFORM FOR USE BY THE COUNCIL

Further to Minute No 120/23, Councillor L. Rosedale presented a draft Policy on the use of social media by the Council. It was agreed that the policy be adopted by the Council and that the Council would develop a twitter platform which would be administrated by Councillor Rosedale.

The Clerk was instructed to arrange for setting up an additional Council email account for use by this service.

176/23 CELEBRATION OF KING CHARLES' CORONATION EVENT 6TH MAY 2023
BEST KEPT COMMUNITY COMPETITION 2023

Further to Minute No 158/23, Councillor Linda O'Hare reported that she and Councillor P. Davies had attended a joint working group meeting with John and Sue Ward at Brynford Pet Cemetery on 23rd March. The meeting had proved to be very productive with a number of ideas being put forward.

A further meeting of the working group had been arranged for Thursday 13th April at Brynford Pet Cemetery.

177/23 ONE VOICE WALES TRAINING SCHEDULE

The Chairman reported that she had attended the training module on Chairmanship. Councillor Davies reported that she had attended the training module on the Council. xxx

178/23 EXTERNAL AUDIT FOR THE FISCAL YEAR 2021-22

The Clerk reported that Audit Wales had completed and approved the Annual Audit for the above year, reporting no findings that needed the attention of the Council. The Annual Return for the fiscal year 2022/23 had also been received. However, due to Audit Wales lack of current resource, no completion and submission time frame had been provided. The Clerk advised that the Annual Return would be prepared and submitted to the Internal Auditor whilst the Council are awaiting further instructions from Audit Wales.

179/23 BRYNFORD GOLF COURSE – TREE PLANTING SCHEME

The Chairman reported that she had received concerns from a local resident that, following the completion of a tree planting scheme, some trees had been planted either on or very close to existing footpaths and that some trees were not native species.

The Clerk advised that, following enquires made with the Secretary of Brynford Golf Club, information had been received confirming that the planning scheme had been approved by Grosvenor Estates and Natural Resources Wales. Both bodies have management responsibilities for the common.

Members requested that a letter be sent to the Golf Club Secretary, requesting that a programme of maintenance be introduced ensuring that any newly planted trees do not impede any footpaths.

180/23 BRYNFORD RECREATION GROUND - HIRE OF FACILITIES

The Council had received an application for the hire of the recreation ground facilities from Ysceifiog Veterans Football Club from April – August 2023.

RESOLVED:

That the Council approved the application.

181/23 REPRESENTATIVES' REPORTS

Councillor L. O'Hare reported that, along with Councillor P. Davies and the Clerk, she had attended an event at Brynford Pet Cemetery on Tuesday 4th April. The event was to mark the commencement of the project to provide a National Military Working Dog Memorial.

The Chairman requested that, as the memorial would be the only one in the country, the Council should consider supporting the project.

RESOLVED:

That this matter be considered by the Council at the Autumn budget monitoring meeting 2023.

182/23 APPLICATIONS FOR FINANCIAL ASSISTANCE

Llangollen International Musical Eisteddfod.

Proposed by Councillor T. Stephenson and seconded by Councillor P. Wahl.

RESOLVED:

That a grant of £200 was approved.

183/23 ACCOUNTS FOR PAYMENT

RESOLVED:

That the following accounts were approved for payment: -

1834) Scottish Power – Changing Rooms Energy Fees	£165.59
1835) Brynford Pet Cemetery – support of Christmas Tree Event	£100.00
1837) Canon UK Ltd - Copy Fees	£33.64
1838) H.M. Revenue & Customs - PAYE	£253.56
1839) A. Roberts – Clerk's Salary & Establishment Allowance	£873.73
1840) A. Roberts - Microsoft Licence Fees	£61.67
1841) Information Commissioner – Reg Fees	£40.00
1842) Mike Turner _ Supply of Christmas Tree	£600.00

184/23 DURATION OF THE MEETING

The meeting commenced at 7.00pm and was closed at 8.50 pm.

The next meeting of the council will be held on Tuesday 9th May 2023 at Brynford CP School commencing at 7.00 PM.

CHAIRMAN
