

BRYNFORD COMMUNITY COUNCIL

CYNGOR CYMUNED BRYNFFORDD

Minutes of the Meeting held 13th June 2023 at Brynford CP School.

PRESENT:

Councillor L. O’Hare – Chairman

Councillor N. Acott

Councillor D. Jones

Councillor L. Rosedale

Councillor T. Stephenson

Councillor P. Wahl

APOLOGIES FOR ABSENCE:

Councillor P. Davies

Councillor G. Legg

County Councillor S. Jones

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

18/23 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN RELATION TO THE BUSINESS ON THE COUNCIL’S MEETING AGENDA

No members of the public were in attendance.

19/23 DECLARATION OF INTEREST

No declarations of interest were reported in respect of the agenda for the Council meeting.

20/23 MINUTES

RESOLVED:

Proposed by Councillor D. Jones and seconded by Councillor P. Wahl, the minutes of the Annual General Meeting held on the 9th May 2023 were unanimously approved as a correct record.

21/23 STREETSCENE SERVICES

Members reported that the road surface condition of Brynford village road had deteriorated further. Members requested that further enquires be made with the Highways Authority as to when the scheduled resurfacing works would be undertaken.

Members reported the following issues: -

- A. Glan Yr Afon lane to Dolphin Layby – Pothole repairs required.
- B. Disused signpost near A55 flyover in need of removing.
- C. B5121 near traffic lights – Vehicles being parked during restricted time zone.

RESOLVED:

That the above issues be reported to Streetscene Services.

22/23 REMOVAL OF POST OFFICE LETTER BOX - FORMER POST OFFICE BRYNFORD

Further to Minute No. 08/23, the Clerk reported that a response had been received by Mr R. Roberts MP from Royal Mail. However, the response had not been of any assistance in addressing the Council's concerns as to the proposed location for the replacement letter box. A further request had been made to Mr Roberts to progress the matter again with the Royal Mail.

23/23 SUMMER PLAYScheme 2023 – SITE LOCATION

Following the Council's request to locate the scheme at Brynford C.P. School, the Council had received a letter from the School Governing Body confirming that this was acceptable. However, a number of conditions on the use of the school grounds had been requested. Members considered the information and agreed that as the Council does not manage the playscheme, the information be forwarded onto the Summer Playscheme Co-ordinator for approval.

24/23 TWITTER EMAIL ACCOUNT

The Clerk reported that as instructed, the email account had been set up for Councillor L. Rosedale and the Clerk.

25/23 INTERNAL AUDIT FOR THE YEAR ENDING 31st MARCH 2023

The Council's appointed internal auditor had completed and approved the audit and Annual Return for 2022/23. A copy of the audit report and findings had been provided to Members.

RESOLVED:

That the audit report and Annual Return was approved and signed by the Chairman.

26/23 BRYNFORD RECREATION GROUND – HIRE OF FACILITY FOR 2023/24 FOOTBALL SEASON

The Manager of Holywell Juniors football team Mr T. Doyle had written to the Council requesting the hire of the facility for the above season. In addition to the Saturday league, he was also wanting to introduce a Sunday football league fixture.

Members considered the request and had reservations as to the formal use of the grounds on Sundays. Members felt that the area was a community facility that should be available without restrictions during part of the weekend.

RESOLVED:

That the hire of the facility be approved for Saturdays only.

27/23 CORRESPONDENCE RECEIVED

- A) **HyNet Carbon Dioxide Pipeline – Amendments made to Planning Application.**
- B) **Standards Committee Members – Visits to Town and Community Council Meetings.**
- C) **Notice of External Audit Notice year ending 31st March 2023.**
- D) **Consultation on the Implementing of a Dog Control Public Spaces Protection Order (PSPO) in Flintshire.**
- E) **Wales Connectivity Survey – Internet Speeds.**
- F) **Local Area Energy Plan (LAEP).**

RESOLVED:

That the above information be received.

28/23 FILLING OF VACANCY ON THE COUNCIL

Further to Minute No. 11/23, the Clerk reported that the Returning Officer had notified the Council that following the advertisement of the vacancies, no request had been received for an election. The Council may now proceed to fill the vacancies by co-option.

Members agreed that nominations would be considered at the July meeting of the Council.

29/23 PROJECT VILLAGE WORKING GROUP MEETING HELD 1ST JUNE 2023

Councillor L O'Hare and L. Rosedale advised that they had attended a further meeting of the project working group held on the 1st June 2023. Minutes of the meeting had been provided to all members of the Council.

Scope of Remit of the Working Group Committee.

The Clerk advised that any decisions or obligation on the Community Council agreed by the working group would need to be presented to the full council for ratification.

VILLAGE IN BLOOM

John Ward (J W) had obtained two water butts to be placed by the bus shelter.

Guttering would be required to catch rainwater from the roof to fill the butts. The Clerk was instructed to obtain two quotations for the cost.

Councillor P. Wahl agreed to inspect the roof for any repairs.

J W was providing the planters and would cut the grass and verges around the village green.

Councillor L. Rosedale advised that Hafod y Bryn grass areas had been cut and the garage area cleaned up.

Councillor L. O'Hare advised that sponsorship of the flower tubs was progressing and that the receipts would be used towards the cost of the provision.

CHRISTMAS TREE ILLUMINATION EVENT FRIDAY 8th DECEMBER 2023

Councillor L. O'Hare advised that she would speak with Mr J. Roberts regarding the sponsorship of the tree. She had also been in contact with Hawarden Choir to perform at St. Michael's Church for the event. This is subject to confirmation from the Church PCC.

The Council agreed to fund the travelling costs of the choir for £100.

The next meeting of the working group would be Thursday 6th July for 6.30pm. All members are welcome.

30/23 PLANNING APPLICATIONS

A) 000501/23

Variation of condition Nos 2 & 4. REF: FUL/000104/22

Paradise Pride, Northop Road, Holywell, Milwr, CH8 8BE.

Provision of septic tank and WC.

Members requested that the Planning Authority be made aware that the water course ran close to the proposed location of the septic tank and that a chemical wc would be more appropriate in this location.

31/23 APPLICATIONS FOR FINANCIAL ASSISTANCE

A) Rhes Y Cae and Moel y Crio Sheepdog Trials and Show 2023.

Proposed by Councillor T. Stephenson and seconded by Councillor P. Wahl.

RESOLVED:

That a grant of £150 was approved.

32/23 COMMUNITY POLICING

Members reported that it had come to their notice that many of the neighbouring Community Councils appear to receive local crime reports from North Wales Police.

Members requested that enquiries be made as to the provision of the reports for this Council.

33/23 ITEMS RAISED BY MEMBERS

Councillor P. Davies – Road gullies blocked at Maes Cynfaen, Calcoed.

Members advised that the road was unadopted by the Highway Authority. However, the issue would be reported to Streetscene Services.

34/23 MEMBERS ALLOWANCES 2023/24

The Clerk advised that in accordance with the Independent Remuneration Panel for Wales, claim forms had been provided to all members of the council. The forms would need to be completed indicating if the allowance was being claimed or declined and returned to the Clerk. The Clerk further advised that it was his understanding that allowance payments would be classed as income by HM Revenue & Customs.

In order to ensure the Council meets this requirement, he had made enquiries with the accounts department that currently provides payroll services to the Council for the Clerk's employment. The department had confirmed that it was able to provide these services if and when required.

Members questioned why an expenses allowance would be liable to tax and requested that further clarification be sought on this matter.

RESOLVED:

That any tax liabilities from allowance payments made to members be processed by the Council's Payroll Account.

35/23 ACCOUNTS FOR PAYMENT

RESOLVED:

That the following accounts were approved for payment: -

1861) M. Parry – Supply of Sweet Bouquets	£44.00
1862) Viking Ltd – Supply of Stationery	£163.47
1863) J D H Business Services Ltd – Internal Audit Fees	£294.00
1864) Treetops Environmental – Grass Cutting	£100.00
1865) One Voice Wales – Training Fees	£59.00

1866) S. Jones – Payroll Admin Fees	150.73
1867) Livetech Ltd – Maintenance to Website	£75.60
1868) A. Roberts – Clerk’s Salary & Establishment Allowance	£873.73
1869) H.M. Revenue & Customs - PAYE	£253.56
1870) National Military Working Dog Memorial – Donation	£353.51
1871) A. Roberts – Microsoft Fees	£61.67

36/23 DURATION OF THE MEETING

The meeting commenced at 7.00 pm and was closed at 8.35 pm.

The next meeting of the Council will be held Tuesday 11th July 2023 at Brynford CP School commencing at 7.00 pm.

CHAIRMAN _____