

BRYNFORD COMMUNITY COUNCIL
CYNGOR CYMUNED BRYNFFORDD

ALAN ROBERTS

CLERK OF THE COUNCIL / CLERC Y CYNOR

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CRECAS COTTAGE

CARMEL HILL,

PANTASAPH,

HOLYWELL,

CH8 8NZ

31st August 2026

Dear Councillor,

Notice is hereby given that a meeting of Brynford Community Council, will be held on **Tuesday 8th September 2026 commencing at 7.00pm, at Holywell Golf Club**, for the purpose of transacting the following business:

(Should any members of the public wish to gain access to the meeting by telephone, please contact the Clerk to advise, at least three days prior to the meeting).

Yours faithfully,

A. Roberts

Clerk to the Council

A G E N D A

1. ITEMS RAISED BY MEMBERS OF THE PUBLIC IN ATTENDANCE IN CONNECTION WITH THE BUSINESS OF THE COUNCIL

2. DECLARATIONS OF INTEREST

To receive Declarations of interest from Members in respect of any business on the agenda.

3. APOLOGIES FOR ABSENCE

4. MINUTES

To approve the minutes of the meeting held on the 14th July 2026.

5. MATTERS ARISING FROM THE MINUTES

5.1 Streetscene Services – To receive any issues that need reporting to the services area.

5.2 Management of sheep Grazing the Common.

To report to Council on any further correspondence received on this matter.

5.3 Refurbishment of Sculptures – Brynford Village Green

5.4 Proposed provision of Cattle grid – Pen Y Ball Hill.

5.5 Letting of Community Hall Facility – Brynford C.P. School.

5.6 Hafod y Bryn, Brynford. – condition of Pedestrian Gate by Cattle Grid.

5.7 Provision of Public Notice Board.- To report on completion of installation.

5.9 To consider any other matters arising from the minutes.

6. CORRESPONDENCE RECEIVED

A) One Voice Wales – Minutes of the Wrexham and Flintshire Area Committee Meeting and Annual General Meeting held 22nd July 2026

B) West Flintshire Town & Community Councils Working Group – Notice of meeting to be held 27th July 2026

C) Holywell Golf Club – Facility Hire Costs.

Following a policy review the Council has been notified, that facility hire cost will be introduced from October 2026 for use of the Club House.

D) Mayor of Holywell Town Council Civic Services – St Peters Church, Rosehill Holywell. 11.00am Sunday 20th September 2026

E) Proposed Provision of Raised Planters – Haffod Y Bryn, Brynford.

F) National Association of Local Councils - National Pay Award Settlement.

G) Flintshire County Council –

Notice of County Forum Meeting to be held 29th September 2026.

Draft Community Charter. (Copy sent to Members)

- H) One Voice Wales Training Schedule September – December 2026
- I) To consider any correspondence received following the despatch of the agenda

7. PLANNING APPLICATIONS CONSULTATIONS

- A) To consider any applications received following the despatch of the agenda.

8. REPRESENTATIVES' REPORTS

9. ITEMS RAISED BY MEMBERS

10. APPLICATIONS FOR FINANCIAL ASSISTANCE

- A) None Received

11. COMMUNITY POLICING

12. EVENTS WORKING GROUP

- A) Illuminated Tractor Run – Highway Safety Advice
- B) Proposed Community Event – Holywell Golf Club 2nd October 2026
- C) The next meeting will be held on Thursday 10th September 2026, for 7.00pm at Brynford Pet Cemetery.

13. RETIREMENT OF CLERK AND FINANCIAL OFFICER TO BRYNFORD COMMUNITY COUNCIL

To formally notify the Council that the Clerk will retire from his employment to Brynford Community Council on the 31st December 2026. A letter of confirmation has been provided to all members of the Council.

14. ACCOUNTS FOR PAYMENT

15. DATE AND VENUE FOR NEXT COUNCIL MEETING

The next meeting of the Council will be held Tuesday 13th October 2026, commencing 7.00pm at Holywell Golf Club.

16. Exclusion of General Public and Press for this item on the agenda

Confidential and private – Termination of Clerks Employment