

BRYNFORD COMMUNITY COUNCIL

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Minutes of the meeting held on the 8th September 2026 at Holywell Golf Club.

PRESENT:

Councillor L. O'Hare – Chairman

Councillor N. Acott

Councillor P. Davies

Councillor L. Greenough

Councillor A. Hughes

Councillor D.A. Jones

Councillor D. Jones

Councillor C. Ollier

APOLOGIES FOR ABSENCE:

Councillor A. Davies

Councillor G. Legg

County Councillor F. Lister

IN ATTENDANCE:

County Councillor Simon Jones.

Mr. A. Roberts – Clerk to the Council

298/26 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN RELATION TO THE BUSINESS ON THE COUNCIL'S MEETING AGENDA

No members of the public present.

299/26 DECLARATIONS OF INTEREST

No declarations were declared in relation to the meeting agenda.

300/26 MINUTES

RESOLVED:

Proposed by Councillor P. Davies and seconded by Councillor C. Ollier, the minutes of the meeting held on the 14th July 2026 were unanimously approved as a correct record.

301/26 STREETSCENE SERVICES -PROVISION OF CATTLE GRIDS

Further to Minute No. 286/26, the Chairman reported that a cattle grid had been constructed at Pen Y Ball. The Council had received no notification as to who was building it or when the grid would be in place. Cllr S. Jones advised that he had

received no notice and agreed to make enquiries with the Highway Authority regarding details of the construction.

The Chairman further advised that the ownership of the grid needed to be identified to establish any future maintenance requirements.

Further to Minute No. 293/26, confirmation had been received from the Housing Officer, Flintshire County Council that the condition of the pedestrian gate by the cattle grid Hafod Y Bryn, Brynford had been reported to the maintenance team.

Cllr L. Greenough reported that Streetscene Refuse Operatives had kindly assisted an elderly resident return to her home door and carry her bags at Hafod Y Bryn. It was agreed that a letter of thanks be sent to the Manager of the Services.

302/26 MANAGEMENT OF GRAZING SHEEP ON BRYNFORD COMMON

Members reported that sheep excrement on pedestrian footpaths had increased during the past few weeks. The Chairman requested that members take photographic evidence and send the images to the Clerk.

It was agreed that a meeting with Mr N. Balderstone, Grosvenor Estates be convened for October.

303/26 BRYNFORD C.P. SCHOOL – LETTING OF COMMUNITY HALL FACILITY

Further to Minute No. 289/26, the Clerk reported that following further enquiries with the Education Department, confirmation had been received that all school facilities within Flintshire require Public Liability Insurance to be taken out by persons hiring the facility.

304/26 CORRESPONDENCE RECEIVED

- A) **One Voice Wales** – Minutes of the Wrexham and Flintshire Area Committee Meeting and Annual General Meeting held on the 22nd July 2026.
- B) **West Flintshire Town & Community Councils Working Group** – Notice of meeting to be held on the 27th July 2026. Cllr P. Davies advised that she had attended the meeting.
- C) **Holywell Golf Club – Facility Hire Costs**
Following a policy review, the Council has been notified that facility hire costs will be introduced from October 2026 for use of the Club House.
It was agreed that the Council would pay for the hire of the Club House facilities from October 2026.
- D) **Mayor of Holywell Town Council Civic Services** – St Peters Church, Rosehill Holywell. 11.00am Sunday 20th September 2026

Cllr L. O'Hare, N. Acott and P. Davies would represent the Council.

E) Proposed Provision of Raised Planters – Hafod Y Bryn, Brynford

Cllr P. Davies reported that she had attended a site meeting with Officers of Flintshire County Council to discuss the potential of introducing a raised planter scheme at Hafod y Bryn. The Officers had confirmed that the proposed site met the criteria and a grant funding application would be made. The outcome of the application should be known by January 2027.

F) National Association of Local Councils - National Pay Award Settlement

The Clerk reported that the Council had been advised that the pending pay award for 2026 had been agreed. It was agreed that the Council accept the pay award recommendations and that it be applied to the Clerk's salary from the 1st April 2026.

G) Flintshire County Council – Notice of County Forum Meeting to be held 29th September 2026. Draft Community Charter.

The Clerk reported that the notice had been received advising that the forum meeting was being re-established with the first meeting taking place on the 29th September 2026. The Council had also received a Draft copy of the revised Community Charter, setting out the terms of the partnership between the Authority and Town and Community Councils. Cllrs L. O'Hare, N. Acott and P. Davies advised that they would attend the meeting.

H) One Voice Wales Training Schedule September – December 2026

I) To consider any correspondence received following the despatch

305/26 PLANNING APPLICATIONS

No applications had been received for consideration.

306/26 COMMUNITY POLICING

Cllr L. O'Hare reported that she had attended a community policing meeting on Thursday 16th July 2026 with Inspector Rhys Jones, Flintshire South. It was reported that overall reported crime for this community had been reduced.

307/26 EVENTS WORKING GROUP

Further to Minute No 294/26, the Clerk reported that the Council had received a letter of concern regarding the proposed tractor run using the track around the village green following the appearance of a possible sink hole. It was further reported that refuse vehicles currently do not collect refuse because of this from dwellings around the green. In light of the above, the resident was requesting that a risk assessment be undertaken before tractors access the track.

The Clerk advised that the Council had written to the Highway Authority, requesting assistance with the preparation of a risk assessment in July. However, despite

reminders no response had been received. It was agreed that a further request be sent to the Executive Member, Cllr T Pamer.

It was agreed that Cllr A. Davies, A. Hughes and D.A. Jones would undertake a site survey and prepare a risk assessment for consideration by the Council at its October meeting.

The Chairman advised that the remembrance event would be held on Sunday 8th November 2026 on the village green. The time would be agreed following receipt of confirmation from St. Michael's Church Warden.

Cllr D. A. Jones advised that she would like to start monthly community walks over the common commencing from and returning to Brynford Pet Cemetery. The Council agreed to support this event subject to agreement by the Pet Cemetery Manager. The Chairman advised that the project be discussed at the Events Meeting being held on Thursday 10th September 2026.

The Chairman advised that the next meeting of the Event Working Group would be held on Thursday 10th September 2026 for 7.00pm at Brynford Pet Cemetery.

308/26 RETIREMENT OF COUNCIL CLERK

The Clerk reported that following 37 years of services with the council, he had decided to retire from his position as Clerk to the council. Formal notice has been given to the Council confirming that his last day of employment will be the 31st December 2026.

The Chairman and Members expressed their thanks to the Clerk for his commitment and service to the Council for so many years.

It was agreed that the Council would appoint a temporary (locum) Clerk and Responsible Financial Officer in order that a timely managed hand over could be conducted. Cllr N. Acott advised that he would be willing to be considered for the temporary position and then left the meeting.

The Chairman invited any further nominees. None were received.

It was agreed that Cllr N. Acott be appointed as temporary Clerk, shadowing the retiring Clerk from October 1st 2026 until his retirement on the 31st December 2026. An honorarium of £200 per calendar month would be paid for the three months and the position would be reviewed in January 2027.

309/26 ACCOUNTS FOR PAYMENT

RESOLVED:

That the following accounts were approved for payment:

BACS) A. Roberts – Clerk's Salary & Establishment Allowance (Sept)	£743.28
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BACS) Canon UK Ltd Copy Fees	£10.41
BACS) A. Roberts – Microsoft Fees (July)	£63.76
BACS) A. Roberts – Vodafone Fees	£16.93
BACS) A. Roberts – Microsoft Fees (Aug)	£63.76
BACS) Canon UK Ltd Copy Fees	£33.64
BACS) A. Roberts – Microsoft Fees (Aug)	£2.42

310/26 DURATION OF THE MEETING

The meeting commenced at 7.00pm and was closed at 8.40pm. The Chairman advised that the next meeting of the Council would be held on Tuesday 13th October 2026 commencing 7.00pm at Holywell Golf Club.

Chairman _____